

## Fiscal & Environment Select Committee (FESC)

Meeting Minutes of "Special Meeting" held July 26, 2006.  
Now "adopted" with no amendments.

Location: 1589 Millstream Rd., Pike House 7:00 p.m.

In attendance: Bob McMinn (chair), Marcie McLean (recording secretary),  
Karen Burns (Vice chair), Warren Lee, Paul Weyer, Hans Waelti  
Staff member: Chris Coates, Council liaison: Councillor Mendum

Regrets: Vicky Husband, Adam Sullivan, Bev York

The meeting was called to order by the chair at 7:00 p.m.

The chair advised that the special meeting had been called to review the Draft 5 Year Financial Plan 2006-2010 leaflet (draft leaflet), and to discuss the concerns raised by a member of the committee.

An agenda was handed out by the chair.

### Item #1, Adoption of the Agenda.

The agenda was adopted with the addition of item #4, leave of Adam Sullivan.

**Moved By:** Warren Lee,

**Seconded:** Karen Burns.

**Motion carried.**

### Item #2, the Draft 5 Year Financial Plan 2006-2010 Leaflet.

The chair provided a brief history of the leaflets produced by past Financial Advisory Committees which were authorized by council since year 2000, to be mailed out to Highlands' residents. The chair also pointed out the requirement for a public review process of the 5 Year Financial Plan. Based on timing of the adopted budget by council, the leaflets maybe produced too late to be sent out with the District's Property Tax Notices. The matter was further delayed this year by members of the committee.

Hans Waelti was given the floor to express his concerns regarding the draft leaflet. Discussion ensued with the committee regarding those matters, and it appeared they were satisfactorily addressed.

Council liaison indicated that council has a priority for a Fiscal Review for this fall.

There was discussion of timelines and the process including public consultation and that council has historically been running late in receiving financial figures, and time for discussion and any proposed changes has been limited by the required May 15<sup>th</sup> deadline for adoption.

The chair provided committee members with a handout of potential "Proposed Revision to Explanatory Notes" of the draft leaflet. Those 6 Explanatory Notes were discussed by the committee. There was no objection to the proposed changes, which were intended to better clarify the information.

**Moved By:** Warren Lee,

**Seconded:** Marcie McLean,

**THAT** "The chair will redraft the draft 5 Year Financial Plan 2006-2010 Leaflet including the changes agreed to, and re-circulate to the committee before forwarding to council with a covering letter (which would list mail timing options) for the August 2006 council meeting".

**Motion carried.**

**Item #3, Letter dated March 20, 2006, and DVD received from Highland residents Diane Crowther, and Bruce McKenzie of 3616 Woodridge Pl.**

The letter addressed to Thomas Roy, was to be copied (sent to) the Highlands Environment Advisory Committee, however, until recently the committee was not aware of this correspondence. A copy of their letter is attached and forms part of these minutes.

The letter writers are concerned with the wetland habitat, and wetlands location to potential septic field and perk hole testing sites, such as peg number J10, and J09. Ms. Crowther, and Mr. McKenzie have identified the septic field peg as being within 28 feet of a covenanted area, they also express concerns that the wetlands in the Woodridge Properties should be accurately mapped by the District.

Council liaison advised the committee that the letter writers did email council on this matter, and that they thought that they had a verbal agreement with District administrator Heinz Burki, that there was indeed a 30 meter buffer of wetland from Lot 12.

Discussion ensued among the committee, and the committee viewed the DVD provided by the letter writers.

The committee discussed that this is not a matter referred to them by council, and is likely an Approving Officer matter. Administrator Chris Coates advised the committee that septic approvals, and septic disposal, are now regulated by the Province of BC, and the person approving the septic field must be "certified" by the province.

Council liaison advised the committee that she understood that Heinz Burki would be back to finish up some of the outstanding matters.

Han Waelti left the meeting at 8:15pm.

**Moved by:** Marcie McLean

**Seconded:** Paul Weyer,

**THAT** "The letter and DVD, received 072606, and dated 032006, be received for information".

**Motioned carried.**

**Action:** Chair to contact letter writers with an update on our committee's input to date.

**Item #4, Fiscal & Environment Committee member Adam Sullivan**

The chair advised the committee that Adam Sullivan advised him by email that he would be out of the country until the end of this year. Discussion ensued on the requirements of this type of situation.

The "Requirement" of the committee's Terms of Reference number 5, states:

"If any member of the Committee shall be or has been absent from 3 consecutive regular meetings in a 12 month period without leave from the chair, the Council may declare the office of such absent Committee member to be vacant".

**Moved by:** Warren Lee

**Seconded:** Karen Burns,

**THAT** "The Fiscal & Environment Select Committee recommends council consider removing Adam Sullivan from the Select Committee, as he is unable to attend meetings for the balance of his term to December 31, 2006."

**Motion carried.**

Motion to adjourn at 8:35 p.m.

**Motion carried**

"Recommendations" from these minutes will be sent to staff and council on a separate page.

Chair, Bob McMinn sign off: 

Recording Secretary, Marcie McLean sign off: 