



DISTRICT OF HIGHLANDS
NOTICE OF ELECTRONIC COUNCIL MEETING
Monday, March 7, 2022 @ 7PM

[https://us06web.zoom.us/j/81203642596?
pwd=dCtyNk9oeDBxMkQ1SkNhG1XbWNEdz09](https://us06web.zoom.us/j/81203642596?pwd=dCtyNk9oeDBxMkQ1SkNhG1XbWNEdz09)

Meeting ID: 812 0364 2596

Passcode: 700171

Dial In: +1 (587) 328 1099

In-Person Attendance accommodated at the Community Hall - 729
Finlayson Arm Road

PUBLIC MEETING ATTENDANCE

Council meetings will be held electronically using the "Zoom" platform. Members of the public wishing to attend electronically are invited to join the electronic meeting using the link provided above.

Electronic attendance is encouraged for safety reasons.

However, members of the public wishing to attend a facility, in person, may do so at the Community Hall located at 729 Finlayson Arm Road, where they will be able to hear the electronic meeting taking place.

Further to members of the public being invited to 'attend' a Council meeting electronically, we encourage you to forward any comments regarding an agenda item in writing via email to: info@highlands.ca, or via Canada Post – District of Highlands, 1980 Millstream Road, Victoria, BC V9B 6H1, or by dropping your comments in the mail slot available at the District Office.

AGENDA

We acknowledge that we are gathered in the traditional territories of the Lkwungen, Sencoten and Hul'q'umi'num speaking First Nations with whom we are committed to building stronger working relationships.

1. APPROVAL OF THE AGENDA

2. PETITIONS AND DELEGATIONS

3. ADOPTION OF THE MINUTES

3.1. Council - February 22, 2022

Recommendation:

Adopt

Documents:

[3.1 - Minutes - February 22.Pdf](#)

[Activity Report - Period 3 Sept-Dec_2021 Amended.pdf](#)

4. REPORTS OF COMMITTEES AND COMMISSIONS

4.1. Councillor Leslie Anderson

Heritage Select Committee, South Highlands Local Area Plan Task Force, South Western Communities Policing Advisory Committee And West Shore Parks & Recreation Society

4.2. Councillor Ann Baird

CRD Climate Action Committee And CRD Housing Trust Fund Commission

4.3. Councillor Gord Baird

CRD Regional Water Supply Commission, CRD JDF Water Distribution Commission And Sustainable Land Use Select Committee

4.4. Councillor Marcie McLean

Coexisting With Carnivores Alliance And Greater Victoria Family Court And Youth Justice Committee

4.5. Councillor Karel Roessingh

Capital Region Emergency Services Telecommunications, CRD Arts And Greater Victoria Public Library Board

4.6. Councillor Rose Stanton

Emergency Planning Committee, Intermunicipal Committee on Disability Issues And Social Sustainability Select Committee

4.7. Mayor's Report

Documents:

[4.7 - Mayors Report_Mar 7.Pdf](#)

5. RATIFICATION OF COMMITTEE RECOMMENDATIONS

6. INTRODUCTION OF LATE ITEMS

7. UNFINISHED BUSINESS

7.1. Report, Municipal Planner, March 1, 2022

RE: SECONDARY SUITES AND ACCESSORY DWELLING UNITS

Recommendation:

That Staff Be Directed To Provide The Document Entitled, "Secondary Suites / Accessory Dwelling Units – March 7, 2022 Suggested Changes", For Public Review, And Further That The Results Of The Public Review Be Returned To Council.

Documents:

[7.1 - Report - Planner - Secondary Suites And ADUs.pdf](#)

8. CORRESPONDENCE

8.1. Correspondence, Hon. Selina Robinson, Minister Of Finance, February 9, 2022

RE: LETTER OF RESPONSE REGARDING CLASSIFICATION, ASSESSMENT, AND TAXATION OF RAILWAY AND INDUSTRIAL OPERATIONS

Documents:

[8.1 - Corresp - FIN - Unfair Taxation Railway.pdf](#)

9. BYLAWS

9.1. Report, Corporate Officer, February 23, 2022

RE: SEWER FEES BYLAW - 2022

Recommendation:

1. That "Sewer User Fees And Certain Sewer User Requirements And Regulations For The Rivers Crossing Area At 1150 Bear Mountain Parkway Bylaw 373, 2015, Amendment No. 6, Bylaw 434, 2022" Be Introduced And Read A First Time.

2. That "Sewer User Fees And Certain Sewer User Requirements And Regulations For The Rivers Crossing Area At 1150 Bear Mountain Parkway Bylaw 373, 2015, Amendment No. 6, Bylaw 434, 2022" Be Read A Second Time.

3. That "Sewer User Fees And Certain Sewer User Requirements And Regulations For The Rivers Crossing Area At 1150 Bear Mountain Parkway Bylaw 373, 2015, Amendment No. 6, Bylaw 434, 2022" Be Read A Third Time.

Documents:

[9.1 - Report - CO - Sewer User Fees 2022.Pdf](#)

10. NEW BUSINESS

10.1. Report, Corporate Officer, February 25, 2022

RE: HIGHLAND HERITAGE PARK SOCIETY – 2022 MASTER PLAN AND BUDGET REQUEST

Recommendation:

That The Highland Heritage Park Society 2022 Master Plan Be Approved And That The Related Funding For The Continuation Of The Drainage And Pathways Project Be Included In The 2022 Budget For Formal Consideration;

And

That \$4,000 Funding From The COVID-19 Safe Restart Grant Be Included In The Budget And Be Approved For The Highland Heritage Park Society To Offset Lost Rental Revenue.

Documents:

[10.1a - 2022 Cover Letter HHPS.pdf](#)

[10.1 - Report - CO - HHPS Master Plan.pdf](#)

10.2. Report, Building Inspector, February 23, 2022

RE: BC ENERGY STEP CODE IMPLEMENTATION

Recommendation:

That This Report Be Referred To The Committee Of The Whole (Date To Be Determined) For Discussion And Consideration Of A Recommendation To Council To Incorporate One Of The Proposed Step Code Approaches Into The Building Bylaw.

Documents:

[10.2 - Report - BO - Step Code Implementation.pdf](#)

10.3. Report, Corporate Officer, February 25, 2022

MUNICIPAL NOTICE - TAXI APPLICATIONS

Recommendation:

That Council Receive The Notice Of Taxi Application For Information.

Documents:

[10.3 - Report - CO - Taxi Application.pdf](#)

11. NOTICE OF MOTION

11.1. Notice Of Motion, Councillor Ann Baird, February 22, 2022 Regular Council Meeting

RE: DEVELOPMENT APPLICATION FEES

“That Staff Report Back To Council With A Draft Update To Bylaw 401 DEVELOPMENT APPLICATION FEES To Reflect Increases In Costs Since Bylaw 401 Was Adopted On March 5, 2018. And Further That Staff Provide Council With Options To Operationalize A Yearly Application Fee Adjustment For This Bylaw Tied To Increasing Costs”

Documents:

10.4 - Notice Of Motion Re DP Application Fees.pdf

12. MOTION TO MOVE IN CAMERA

13. RELEASE OF IN CAMERA RESOLUTIONS

14. ADJOURNMENT