



DISTRICT OF HIGHLANDS  
NOTICE OF ELECTRONIC COUNCIL MEETING

Tuesday, April 19, 2022 @ 7PM

[https://us06web.zoom.us/j/82011376430?  
pwd=Q3dYTkxET2pgV0JrNHNNnYXZNREhmZz09](https://us06web.zoom.us/j/82011376430?pwd=Q3dYTkxET2pgV0JrNHNNnYXZNREhmZz09)

Meeting ID: 820 1137 6430

Passcode: 890817

Dial In: +1 (647) 374 4685

In-Person Attendance accommodated at the Community Hall - 729  
Finlayson Arm Road

PUBLIC MEETING ATTENDANCE

Council meetings will be held electronically using the "Zoom" platform. Members of the public wishing to attend electronically are invited to join the electronic meeting using the link provided above.

Electronic attendance is encouraged for safety reasons.

However, members of the public wishing to attend a facility, in person, may do so at the Community Hall located at 729 Finlayson Arm Road, where they will be able to hear the electronic meeting taking place.

Further to members of the public being invited to 'attend' a Council meeting electronically, we encourage you to forward any comments regarding an agenda item in writing via email to: [info@highlands.ca](mailto:info@highlands.ca), or via Canada Post – District of Highlands, 1980 Millstream Road, Victoria, BC V9B 6H1, or by dropping your comments in the mail slot available at the District Office.

## AGENDA

*We acknowledge that we are gathered in the traditional territories of the Lkwungen, Sencoten and Hul'q'umi'num speaking First Nations with whom we are committed to building stronger working relationships.*

### 1. APPROVAL OF THE AGENDA

### 2. PETITIONS AND DELEGATIONS

### 3. ADOPTION OF THE MINUTES

#### 3.1. Council - March 21, 2022

Recommendation:

Adopt

Documents:

[3.1 - Minutes - March 21.Pdf](#)

#### 3.2. Council - April 4, 2022

Recommendation:

Adopt

Documents:

[3.2 - Minutes - April 4.Pdf](#)

### 4. REPORTS OF COMMITTEES AND COMMISSIONS

#### 4.1. Councillor Leslie Anderson

Heritage Select Committee, South Highlands Local Area Plan Task Force,  
South Western Communities Policing Advisory Committee And West Shore  
Parks & Recreation Society

#### 4.2. Councillor Ann Baird

CRD Climate Action Committee And CRD Housing Trust Fund Commission

#### 4.3. Councillor Gord Baird

CRD Regional Water Supply Commission, CRD JDF Water Distribution Commission And Sustainable Land Use Select Committee

Documents:

[4.3 - Councillor Baird Update Apr 4 2022.Pdf](#)

#### 4.4. Councillor Marcie McLean

Coexisting With Carnivores Alliance And Greater Victoria Family Court And Youth Justice Committee

#### 4.5. Councillor Karel Roessingh

Capital Region Emergency Services Telecommunications, CRD Arts And Greater Victoria Public Library Board

#### 4.6. Councillor Rose Stanton

Emergency Planning Committee, Intermunicipal Committee on Disability Issues And Social Sustainability Select Committee

#### 4.7. Mayor's Report

Documents:

[4.7 - Mayors Report - Apr 4.Pdf](#)

### 5. RATIFICATION OF COMMITTEE RECOMMENDATIONS

#### 5.1. Special Committee Of The Whole - March 28, 2022

##### **RE: COVID-19 SAFE RESTART GRANT – ALLOCATION FOR ROSS DURRANCE ROAD PATCHING**

Recommendation:

That The Use Of \$16,780 Of The COVID-19 Safe Restart Grant Be Approved For Patching To Ross Durrance Road In The Vicinity Of The Mt. Work Park Access.

Documents:

[5.1 - Recommendation From Special CoTW - March 28.Pdf](#)

#### 5.2. Committee Of The Whole - April 11, 2022

##### **RE: GRANT IN AID FUNDING**

Recommendation:

That The 2022 Grant In Aid Funding Be Awarded As Follows:

Highland Heritage Park Society	\$3000
Highlands District Community Association	\$3000
Highland Parks And Recreation Association	\$2000
West Shore Arts Council	\$500
Royal Canadian Legion – Prince Edward #91	\$1000
Peninsula Streams Society	\$1000
Intermunicipal Advisory Committee On Disability Issues	\$200
NEED2 Suicide Prevention Education And Support	\$500
Capital Region Food And Agriculture Initiatives Round Table	\$500
West Shore RCMP	\$1000
Habitat Acquisition Trust	\$1000

Documents:

[5.1-5.4 Recommendations From CoTW - April 11.Pdf](#)

### **5.3. Committee Of The Whole - April 11, 2022**

#### **RE: BC ENERGY STEP CODE IMPLEMENTATION**

Recommendation:

That Staff Prepare A Report On The Implications Of Implementing The Following BC Step Code Approach:

- Require Step 3 As A Condition For New Standard (Part 9) Residential Buildings Less Than 75 M2
  - Require Step 4 As A Condition For New Standard (Part 9) Residential Buildings 75 M2 To 300 M2
  - Require Step 5 As A Condition For New Standard (Part 9) Residential Buildings Greater Than 300 M2
- Including Alignment With Applicable District Of Highlands Bylaws, Provincial Legislation, And Incorporation Of Low Carbon Energy Systems (LCES) Incentives.

Documents:

[5.1-5.4 Recommendations From CoTW - April 11.Pdf](#)

### **5.4. Committee Of The Whole - April 11, 2022**

#### **RE: 2022 WORK PLAN – HERITAGE SELECT COMMITTEE**

Recommendation:

That The Heritage Select Committee 2022 Work Plan Be Approved As Presented.

Documents:

[5.1-5.4 Recommendations From CoTW - April 11.Pdf](#)

### **5.5. Committee Of The Whole - April 11, 2022**

#### **FIVE YEAR FINANCIAL PLAN 2022-2026**

Recommendation:

That Staff Be Directed To Bring Forward A Financial Plan Bylaw And Tax Rates Bylaw To The May 2, 2022 Council Meeting Based On Current Tax Policy And Draft Budget.

Documents:

[5.1-5.4 Recommendations From CoTW - April 11.Pdf](#)

## **6. INTRODUCTION OF LATE ITEMS**

## **7. UNFINISHED BUSINESS**

## **8. CORRESPONDENCE**

### **8.1. Correspondence, Alistair MacGregor, MP, March 17, 2022**

#### **RE: BILL C-216, THE HEALTH-BASED APPROACH TO SUBSTANCE USE ACT**

Documents:

8.1 - Corresp - Bill C-216, The Health-Based Approach To Substance Use Act  
- A MacGregor MP.pdf

## 9. BYLAWS

## 10. NEW BUSINESS

### 10.1. Report, Corporate Officer, March 29, 2022

#### **RE: VICTORIA CYCLING ASSOCIATION – CYCLING RACE REQUEST**

Recommendation:

That Council Approve The Cycling Races Hosted By The Victoria Cycling Association And Occupancy Of Millstream And Caleb Pike Roads As Listed Below:

- ~~Sunday, April 10, 2022 – 10:00 AM To 1:30 PM~~
- Sunday, May 1, 2022 – 10:00 AM To 1:30 PM
- Wednesday, May 11, 2022 – 5:30 PM To 8:00 PM
- Wednesday, June 29, 2022 – 5:30 PM To 8:00 PM

Subject To The Event Organizer Entering Into A Public Property Occupancy Agreement, Substantially As Shown Attached To The Report Of The Corporate Officer Dated March 29, 2022; And

That The Corporate Officer Be Authorized To Execute Such Agreement On Behalf Of The District Of Highlands.

Documents:

10.1 - Report - Victoria Cycling Assoc Broad Street Cycles.pdf

### 10.2. Report, Corporate Officer, March 30, 2022

#### **RE: COMMUNITY HALL RENTAL WAIVER REQUEST – HIGHLANDS DISTRICT COMMUNITY ASSOCIATION**

Recommendation:

That Council Provide Direction On The Request From The Highlands District Community Association Regarding A Rental Waiver Of The Community Hall For A Community Workshop To Be Held April 27, 2022 From 6:00 Pm To 9:00 Pm.

Documents:

10.2 - Report - Community Hall Waiver Request - Apr 27\_HDCA.pdf

### 10.3. Report, Municipal Planner, March 29, 2022

#### **RE: INTRODUCTORY REPORT: APPLICATION RZ-01-21 – 499 MILLSTREAM LAKE ROAD**

Recommendation:

That The Application Be Referred To The Heritage Select Committee And The Sustainable Land Use Select Committee For Each To Recommend To Council Whether It Supports Or Does Not Support The Application Based On Each Select Committee's Mandate.

Documents:

10.3 - Report - RZ-01-21 - 499 Millstream Lake Rd.pdf

**10.4. Report, Municipal Planner, April 11, 2022**

**RE: REFERRAL – COLWOOD OCP AMENDMENT**

That A Reply Of “No Objections,” Regarding Colwood Official Community Plan Bylaw No. 1700, 2018 Amendment Bylaw No. 1700-05 (2021 Housekeeping Amendments) Be Provided To Colwood City Council.

Documents:

10.4 - Report - Planner\_Colwood OCP Amendment.pdf

**10.5. Report, Corporate Officer, April 12, 2022**

**RE: IN-PERSON COUNCIL MEETINGS**

That Council Resume In-Person Meetings As Of The May 16, 2022 Regular Council Meeting, Subject To Any New Provincial Health Orders Or Guidelines That May Impact In-Person Meetings.

Documents:

10.5 - Report - CO - In-Person Council And Committee Meetnigs.pdf

**11. NOTICE OF MOTION**

**12. MOTION TO MOVE IN CAMERA**

**13. RELEASE OF IN CAMERA RESOLUTIONS**

**14. ADJOURNMENT**