



MEMORANDUM

To: L. Hilton
Chief Administrative Officer
Date: April 26, 2016

From: T. Neurauter
Corporate Officer

Subject: Disclosure of Contracts – Section 107(1) of The *Community Charter*

PURPOSE

To meet obligations under section 107(1) of the *Community Charter* which states that if a municipality enters into a contract in which a council member has a direct or indirect pecuniary interest, it must be reported as soon as reasonably practicable at a Council meeting that is open to the public.

BACKGROUND

Contracts with the District of Highlands in which Council members have a direct or indirect pecuniary interest disclosed under section 107(1) of the *Community Charter* for the year 2016 are listed in the table below:

Elected Official	Associated Business	Description of Contract	Value
Councillors Gord and Ann Baird	Eco-Sense	June 1 – September 30, 2016 Provide Cleaning, maintenance and removal of compost bins from the Eagles Lake washroom structure.	\$75.00 per week for 17 weeks

SUMMARY

Councillors Ann and Gord Baird entered into an agreement (contract) with the District of Highlands in June 2011 (1-year), renewed in 2012 (2-year), 2014 (2-year) and in 2016 (2-year). As elected Council members since 2014, Councillors Ann and Gord Baird now have a direct pecuniary interest. Pursuant to section 107(1) of the *Community Charter*, these contacts must be reported at a Council meeting that is open to the public and are reported herein.

OPTIONS

1. That the report titled “Disclosure of Contracts - Section 107(1) of the *Community Charter*” be received for information.
2. That Council provide alternate direction.

RECOMMENDATION

That the report titled “Disclosure of Contracts - Section 107(1) of the *Community Charter*” be received for information.

Corporate Officer

CAO Concurrence