



**DISTRICT OF HIGHLANDS  
MINUTES OF COUNCIL MEETING  
MONDAY, MARCH 6, 2023 @ 7:00 PM  
COMMUNITY HALL, 729 FINLAYSON ARM ROAD**

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**COUNCIL MEMBERS PRESENT:**

Mayor Ken Williams  
Councillor Leslie Anderson  
Councillor Ann Baird  
Councillor Gord Baird  
Councillor Marcie McLean  
Councillor Karel Roessingh  
Councillor Rose Stanton

**IN ATTENDANCE:**

Chief Administrative Officer Lorraine Hilton  
Corporate Officer Melisa Miles  
Fire Chief Dean Ford

Public Observation: 5

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**1. APPROVAL OF THE AGENDA**

MOTION: 42-2023

*Moved Councillor Roessingh, Seconded Councillor Stanton*  
That the agenda be approved with the addition Sally Gose wishing to speak to Item 10.3 when it is under consideration.

CARRIED

**2. PETITIONS AND DELEGATIONS**

**3. ADOPTION OF MINUTES**

3.1

MOTION: 43-2023

Council – February 21, 2023

*Moved Councillor Roessingh, Seconded Councillor Gord Baird*  
That the minutes of the February 21, 2023 Council meeting be adopted.

CARRIED

**4. REPORTS OF COMMITTEES & COMMISSIONS**

Councillor Leslie Anderson  
West Shore Parks and Recreation Society, Te'Mexw Treaty Advisory Committee and Heritage Select Committee

Councillor Ann Baird  
CRD Climate Action Inter-Municipal Task Force and CRD Housing Trust Fund Commission

Attended CRD Climate Action Inter-Municipal Task Force meeting on March 2, 2023 and provided the following highlights:

- The majority of members are newly elected.
- Central Saanich appointed a new member as their application to withdraw from the service was denied.
- Langford is now represented.
- There are many highly qualified new members with experience and expertise with respect to climate policy.
- The new terms of reference now allow motions, and minutes will now be kept and distributed.
- Disappointed only 3-4 meetings per year are provided for in the budget.
- The first meeting was spent mostly with orientation and updates on CRD programs. Never enough time for roundtable discussions with members.
- An item that didn't come up during the meeting was an upcoming

agenda item from Central Saanich to the CRD Environmental Services Committee requesting a CRD Carbon-based Budget Policy.

<https://crd.ca.legistar.com/LegislationDetail.aspx?ID=32481&GUID=7667ADD0-BA38-47C1-B911-43E3B2DC65A3> This item was deferred until the March 29th meeting. Council may recall that this item is a continuation of the motion that was made at the CRD CAIMTF last term with unanimous member support.

Councillor Gord Baird  
CRD Regional Water Supply Commission and CRD JDF Water Distribution Commission, and Sustainable Land Use Select Committee

Councillor Marcie McLean  
Coexisting with Carnivores Alliance and Victoria Family Court and Youth Justice Committee

Councillor Karel Roessingh  
Capital Region Emergency Services Telecommunications (CREST),  
CRD Arts and Greater Victoria Public Library Board

**GVPL Board:**

The board met on February 28th. Staff has had to deal with two issues, both of which have caused branches to close:

At the Oak Bay branch, asbestos was discovered during construction of upgrades to the branch. Staff have not been exposed, but the branch will have to be closed for up to 12 weeks. A pop-up is opening in the adjacent Monterey Centre.

At the Central Branch, acts of vandalism have broken or shattered large windows, causing the branch to close for 3 days because scaffolding had to be erected to remove heavy pieces of glass still in their frames, and shattered glass in offices had to be carefully cleaned up. While closed, staff were able to open an area for holds pickup and drop off. Security enhancements have been made and further options are being considered. Glass replacement options, as well as additional staff training for de-escalation and dealing with vulnerable and at-risk communities are also being investigated. Plywood has been installed as a temporary measure.

**CRD Arts Commission:**

Chair Alto and staff are making council presentations to underline the importance of the arts to the region, and making a case for staying in or joining the commission. If council wishes, they would be happy to make a presentation to Highlands council.

Councillor Rose Stanton  
Emergency Planning Committee, Inter-Municipal Advisory Committee on Disability Issues, Western Communities Policing Advisory Committee and Social Sustainability Select Committee

Mayor Williams

**Wed. Feb. 22nd, 2023 CRD Regional Parks Committee**

In a short inaugural meeting, staff presented the Terms of Reference as the first item in the agenda. The Regional Parks Committee was also presented a staff report on the ditch maintenance at Island View Beach Park and the Mosquito Population Management and Control Program. We have received many letters of complaint from the public about the mosquitos.

<https://crd.ca.legistar.com/LegislationDetail.aspx?ID=32505&GUID=70ED61A7-D1B1-477A-AD6A-C59399E37EC6>

**Wed. Feb. 22nd, 2023 First Nations Relations Committee**

Other than the Terms of Reference, the FN Committee was presented with a First Nations Relations Operational Update:

<https://crd.ca.legistar.com/LegislationDetail.aspx?ID=32508&GUID=9F5C2ABF-2182-43E3-91F2-2F1474AE8A3B>

**Fri. Feb. 24th, City of Colwood's Gateway Plan**

Westshore mayors attended a presentation outlining how the City of Colwood has been working through a visioning process specific to the Gateway and Triangle Lands. The Gateway area consists of the parcels fronting the Sooke Road / Island Highway from the entrance of Colwood up to Wale Road; the Triangle area encapsulates properties bounded by Wale Road, Goldstream Avenue and Sooke Road / Island Highway.

These plans will border the WSPRS properties.

The purpose of the visioning process has been to:

- Clarify the Official Community Plan's vision for the Gateway & Triangle Lands;
- Develop more detailed land use and master plan concepts of these areas that illustrate the vision's general scale, form and character; and,
- Explore how the vision could be implemented through public-private partnership.

The planning sketches show a very European esthetic. A preview of the draft document is available here:

<https://colwood.civicweb.net/document/199468/>

**Wed. Mar 1, 2023 CRD Finance Committee**

The Finance Committee was presented an external Grants update:

<https://crd.ca.legistar.com/LegislationDetail.aspx?ID=32527&GUID=3F8204D6-CF2F-4D77-8088-09A1BC2E7B01>

We also heard from CFO Nelson Chan a Portfolio Holdings and Annual Performance Update:

<https://crd.ca.legistar.com/LegislationDetail.aspx?ID=32528&GUID=0DE7D34E-8A55-4513-94DA-F26280D0DC7F>

## 5. RATIFICATION OF COMMITTEE RECOMMENDATIONS

## 6. INTRODUCTION OF LATE ITEMS

## 7. UNFINISHED BUSINESS

7.1

Report, Chief Administrative Officer, February 27, 2023 (6430.05)

### **RE: DRAFT 2023-2026 STRATEGIC PLAN**

MOTION: 44-2023

*Moved Councillor McLean, Seconded Councillor Anderson*

That the draft 2023-2026 Strategic Plan be forwarded to Committee of the Whole for discussion and further opportunity for public input.

DEFEATED

With Mayor Williams, Councillors Anderson, Ann Baird, Gord Baird, Roessingh and Stanton voting opposed

MOTION: 45-2023

*Moved Councillor Stanton, Seconded Councillor Roessingh*

That the draft 2023-2026 Strategic Plan be approved.

CARRIED

With Councillor McLean voting opposed

## 8. CORRESPONDENCE

8.1

Correspondence, City of Victoria, February 16, 2023 (0400.04)

### **RE: BECOME A PARTNER HOST OF THE AVICC CONVENTION IN 2024**

MOTION: 46-2023

*Moved Councillor Gord Baird, Seconded Councillor Stanton*

That a \$500 contribution be given to support the City of Victoria in becoming a partner host of the AVICC Convention in 2024.

CARRIED

With Councillor McLean voting opposed

8.2

Correspondence, Township of Esquimalt, February 27, 2023 (0400.60)

### **RE: MUNICIPAL APPROACH TO LOWERING SPEED LIMITS**

MOTION: 47-2023

*Moved Councillor Gord Baird, Seconded Councillor Roessingh*

That a letter be sent to Minister Fleming, Transportation and Infrastructure supporting the Township of Esquimalt's request that the Province consider empowering municipalities to establish default speed limits on streets within their respective jurisdictions through changes to the MVA or reconsider accepting pilot projects as set out in Part 13 of the MVA; and that the letter be copied to the member municipalities within the Capital Region.

CARRIED

## 9. BYLAWS

**10. NEW BUSINESS**

- 10.1 Report, Corporate Officer, February 28, 2023 (8100.20)  
**RE: VICTORIA BREAKAWAY CYCLING CLUB AND BROAD STREET CYCLES – CYCLING RACE REQUEST**

MOTION: 48-2023

*Moved Councillor Gord Baird, Seconded Councillor Roessingh*  
 That Council approve the cycling races hosted by the Victoria Breakaway Cycling Club and Broad Street Cycles for the use of Millstream and Caleb Pike Roads as listed below:

Wednesday, April 19, 2023	5:30PM to 8:00 PM
Sunday, April 30, 2023	9:30AM to 1:30PM
Wednesday, May 10, 2023	5:30PM to 8:00 PM
Wednesday, June 28, 2023	5:30PM to 8:00 PM

subject to the Event Organizer entering into a Public Property Occupancy Agreement, substantially as shown attached to the report of the Corporate Officer dated February 28, 2023; and

That the Corporate Officer be authorized to execute such agreement on behalf of the District of Highlands.

CARRIED

- 10.2 Report, Chief Administrative Officer, February 28, 2023 (1200.37)  
**RE: EAST FIRE HALL GENERATOR PURCHASE**

MOTION: 49-2023

*Moved Councillor Stanton, Seconded Councillor Anderson*  
 That early spending approval be given for the purchase of a Generac Generator from Total Power at a cost of \$55,100 plus taxes, subject to the extension of the 2022 CEPF grant by UBCM.

CARRIED

*Councillor Stanton declared a perceived conflict of interest as the Chair of the Highland Heritage Park Society is a family member, and left the meeting at 7:41 pm*

- 10.3 Report, Corporate Officer, February 28, 2023 (0230.20)  
**RE: HIGHLAND HERITAGE PARK SOCIETY – 2023 MASTER PLAN AND BUDGET REQUEST**

Sally Gose, Chair, Highland Heritage Park Society introduced and presented the Highland Heritage Park Society's 2023 Master Plan and Budget Request to Council.

MOTION: 50-2023

*Moved Councillor Roessingh, Seconded Councillor Gord Baird*  
 That the Highland Parks and Recreation Society 2023 Master Plan be approved; and that the related funding for the projects laid out in the plan be included in the 2023 budget for consideration.

CARRIED

*Councillor Stanton returned to the meeting at 7:49 pm.*

**11. NOTICE OF MOTION**

**12. MOTION TO MOVE IN CAMERA**

MOTION: 51-2023

*Moved Councillor Gord Baird, Seconded Councillor Anderson  
That Council move in camera in accordance with section 90 (1)(c) of the  
Community Charter to discuss matters specific to labour relations or  
other employee relations.*

CARRIED

*Mayor Williams recessed the Regular Council meeting at 7:50 pm  
Mayor Williams reconvened the Regular Council meeting at 8:27 pm*

**13. RELEASE OF IN CAMERA  
RESOLUTIONS**

**14. ADJOURNMENT**

MOTION: 52-2023

*Moved Councillor Gord Baird, Seconded Councillor Anderson  
That the Regular Council meeting of March 6, 2023 adjourn at  
8:27 pm.*

CARRIED

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MAYOR

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CORPORATE OFFICER

Adopted March 20, 2023