



DISTRICT OF HIGHLANDS
MINUTES OF ELECTRONIC COUNCIL MEETING
MONDAY, MARCH 7, 2022 @ 7:00 PM
PUBLIC INVITED TO ATTEND ELECTRONICALLY VIA ZOOM &
IN PERSON AT COMMUNITY HALL, 729 FINLAYSON ARM ROAD

COUNCIL MEMBERS PRESENT:

Mayor Ken Williams
Councillor Leslie Anderson
Councillor Ann Baird
Councillor Gord Baird
Councillor Marcie McLean
Councillor Karel Roessingh
Councillor Rose Stanton

IN ATTENDANCE:

Chief Administrative Officer Lorraine Hilton
Corporate Officer Melisa Miles
Municipal Planner Laura Beckett
Building Inspector Chris Leak

Public Observation: 4

1. APPROVAL OF THE AGENDA

MOTION: 50-2022

Moved Councillor Roessingh Seconded Councillor Stanton
That the agenda be approved with the addition of adding Sally Gose under Delegations.

CARRIED

2. PETITIONS AND DELEGATIONS

Sally Gose, Chair Highland Heritage Park Society asked if this would be the appropriate time to provide comments in relation to item 10.1 Highland Heritage Park Society – 2022 Master Plan and Budget Request. Mayor Williams suggested that Council would allow her to present at the time in which the item was up for consideration on the Agenda.

3. ADOPTION OF MINUTES

3.1

Council – February 22, 2022

MOTION: 51-2022

Moved Councillor Roessingh, Seconded Councillor Gord Baird
That the minutes of the February 22, 2022 Regular Council meeting be adopted as amended with the inclusion of the updated *Period 3 Activity Report* attached to and forming part of these minutes as *Appendix 'A'*.

CARRIED

4. REPORTS OF COMMITTEES & COMMISSIONS

Councillor Leslie Anderson
Heritage Select Committee, South Highlands Local Area Plan Task Force, West Shore Parks and Recreation Society and Western Communities Policing Advisory Committee

Councillor Ann Baird
CRD Climate Action Committee and CRD Housing Trust Fund Commission

Councillor Gord Baird
CRD Regional Water Supply Commission and CRD JDF Water Distribution Commission, and Sustainable Land Use Select Committee

CRD Regional Water Supply Commission

Attended a CRD Regional Water Supply Commission meeting and provided highlights.

Councillor Marcie McLean

Coexisting with Carnivores Alliance and Greater Victoria Family Court and Youth Justice Committee

Councillor Karel Roessingh

Capital Region Emergency Services Telecommunications (CREST), CRD Arts and Greater Victoria Public Library Board

Councillor Rose Stanton

Emergency Planning, Social Sustainability Select Committee, and Inter-Municipal Advisory Committee on Disability Issues

Inter-Municipal Advisory Committee on Disability Issues

Attended Inter-Municipal Advisory Committee on Disability Issues meeting where municipalities shared different accessibility initiatives they are taking within their jurisdictions.

Mayor Williams

Wed. Feb 23rd, Cultural Perspectives Training Zoom Meeting

The Indigenous Perspectives Society presented skills training to CRD Directors and Alternates. Councillor Roessingh and I attended the virtual forum which helped in building positive, respectful and reciprocal working relationships with First Nations.

We enjoyed the following topics:

Understanding History

- Understanding the inter-generational impacts from the loss of traditional culture experienced by Indigenous peoples
- Understanding the continued impacts of colonization

Dispelling Myths and Stereotypes

- Reflecting on how unearned advantage and stereotypes impact our work and relationships
- Applying anti-oppressive, decolonizing ideologies and methods into our work and daily life

Building Local Relationships

- Identifying examples of how unearned advantage can impact relationships
- Defining cultural safety, identify what culturally safe practices look like, and how they can be introduced to the work-place

Thanks to Lizz Brooks and the Indigenous Perspectives Society for creating a great program.

Wed. March 2nd CRD Finance Committee

Capital Region Emergency Service Telecommunications Inc Manager Gord Horth spoke at Delegations and made a pitch for better communication with

CRD staff:

The Finance Committee recommended to the CRD Board that CAO Bob Lapham be authorized to enter into a service agreement with CREST:

<https://crd.ca.legistar.com/LegislationDetail.aspx?ID=30786&GUID=578BEEA-B04E-457C-BE9D-0E78F96C4789>

CRD CFO Nelson Chan presented a CRD external grants update

<https://crd.ca.legistar.com/LegislationDetail.aspx?ID=30783&GUID=FAE57AA5-835B-4EC7-B130-237C800BF662>

Mr. Chan also gave a Capital Regional District Investment Portfolio Holdings and Annual Performance Update and the Committee recommended to the CRD Board that it be received for information.

https://www.crd.bc.ca/docs/default-source/crd-document-library/committeedocuments/financeandcorporateservicescommittee/20220302/2022-03-02agendapkqfc.pdf?sfvrsn=2946e3cd_4

And finally the Finance Committee recommended to the Board:

1. That the amended CRD Investment Policy be adopted; and
2. That this staff report and the adopted CRD Investment Policy be forwarded to member municipalities for consideration.

<https://crd.ca.legistar.com/LegislationDetail.aspx?ID=30785&GUID=3DD0EBBC-CE07-49FB-8D03-ACFFBF73BCB4>

5. RATIFICATION OF COMMITTEE RECOMMENDATIONS

6. INTRODUCTION OF LATE ITEMS

7. UNFINISHED BUSINESS

7.1

Report, Municipal Planner, March 1, 2022 (0410.25/6430.04)

RE: SECONDARY SUITES AND ACCESSORY DWELLING UNITS

MOTION: 52-2022

Moved Councillor Gord Baird, Seconded Councillor Roessingh

That item 6 under, "Draft Zoning Bylaw Amendments for Accessory Dwelling Units read: "ADU's must meet the setbacks for principal dwellings on a property,"

And further that staff be directed to forward the document entitled, "Secondary Suites / Accessory Dwelling Units – March 7, 2022 Proposed Changes," as amended to a Committee of the Whole.

CARRIED

8. CORRESPONDENCE

8.1

Correspondence, Hon. Selina Robinson, Minister of Finance, February, 9, 2022 (7500.20)

RE: LETTER OF RESPONSE REGARDING CLASSIFICATION, ASSESSMENT, AND TAXATION OF RAILWAY AND INDUSTRIAL OPERATIONS

MOTION: 53-2022

Moved Councillor Roessingh, Seconded Councillor Stanton

That the letter from the Minister of Finance be received.

CARRIED

9. BYLAWS

- 9.1 Report, Corporate Officer, February 23, 2022 (3900-434)
RE: SEWER FEES BYLAW - 2022
- Moved Councillor Gord Baird, Seconded Councillor Stanton*
MOTION: 54-2022 That Sewer Fees and Certain Sewer User Requirements and Regulations for the Rivers Crossing Area at 1150 Bear Mountain Parkway Bylaw 373, 2015, Amendment No. 6, Bylaw 434, 2022 be introduced and read a first time. CARRIED
- Moved Councillor Ann Baird, Seconded Councillor Anderson*
MOTION: 55-2022 That Sewer Fees and Certain Sewer User Requirements and Regulations for the Rivers Crossing Area at 1150 Bear Mountain Parkway Bylaw 373, 2015, Amendment No. 6, Bylaw 434, 2022 be read a second time. CARRIED
- Moved Councillor Roessingh, Seconded Councillor Stanton*
MOTION: 56-2022 That Sewer Fees and Certain Sewer User Requirements and Regulations for the Rivers Crossing Area at 1150 Bear Mountain Parkway Bylaw 373, 2015, Amendment No. 6, Bylaw 434, 2022 be read a third time. CARRIED

10. NEW BUSINESS

- 10.1 Report, Corporate Officer, February 25, 2022 (0230.20)
RE: HIGHLAND HERITAGE PARK SOCIETY – 2022 MASTER PLAN AND BUDGET REQUEST
- Moved Councillor Roessingh, Seconded Councillor Gord Baird*
MOTION: 57-2022 That the Highland Heritage Park Society 2022 Master Plan be approved and that the related funding for the continuation of the drainage and pathways project be included in the 2022 budget for formal consideration;
and
That \$4000 funding from the COVID-19 Safe Restart Grant be included in the budget and be approved for the Highlands Heritage Park Society to offset lost rental revenue. CARRIED
- 10.2 Report, Building Inspector, February 23, 2022 (3800.01)
RE: BC ENERGY STEP CODE IMPLEMENTATION
- Moved Councillor Gord Baird, Seconded Councillor Roessingh*
MOTION: 58-2022 That the report from the Building Inspector be referred to SLUSC, and that they be given a month to provide comments to Council in Committee of the Whole prior to consideration of a recommendation to Council to incorporate one of the proposed Step Code approaches into the Building Bylaw. CARRIED
- 10.3 Report, Corporate Officer, February 25, 2022 (0400.32)
RE: MUNICIPAL NOTICE – TAXI APPLICATIONS
- Moved Councillor Roessingh, Seconded Councillor Ann Baird*
MOTION: 59-2022 That Council receive the Municipal notice of taxi application CARRIED

10.4

Notice of Motion, Councillor Ann Baird, February 22, 2022 Regular Council Meeting

RE: DEVELOPMENT APPLICATION FEES

Moved Councillor Ann Baird, Seconded Councillor Gord Baird

MOTION: 60-2022

That staff report back to Council with a draft update to Bylaw 401 DEVELOPMENT APPLICATION FEES to reflect increases in costs since bylaw 401 was adopted on March 5, 2018.

And further that staff provide Council with options to operationalize a yearly application fee adjustment for this bylaw tied to increasing costs

Motion DEFEATED

With Mayor Williams and Councillors' Anderson, Roessingh, and Stanton Opposed

MOTION: 61-2022

Moved Councillor Stanton, Seconded Councillor Anderson

That Development Application Fees Review be moved to the list of Strategic Plan Parking Lot items.

CARRIED

11. NOTICE OF MOTION

12. MOTION TO MOVE IN CAMERA

13. RELEASE OF IN CAMERA RESOLUTIONS

14. ADJOURNMENT

MOTION: 62-2022

Moved Councillor Anderson, Seconded Councillor Stanton

That the Regular Council meeting of March 7, 2022 adjourn at 8:34 pm.

CARRIED

MAYOR

CORPORATE OFFICER