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**COUNCIL MEMBERS PRESENT:**

Mayor Ken Williams  
Councillor Ann Baird  
Councillor Gord Baird  
Councillor Marcie McLean  
Councillor Karel Roessingh  
Councillor Rose Stanton

**IN ATTENDANCE:**

Chief Administrative Officer Lorraine Hilton  
Corporate Officer Melisa Miles

Public Observation: 11

**REGRETS:**

Councillor Leslie Anderson

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**1. APPROVAL OF THE AGENDA**

MOTION: 85-2023

*Moved Councillor Roessingh, Seconded Councillor Gord Baird*  
That the agenda be approved as presented.

CARRIED

**2. PETITIONS AND DELEGATIONS**

2.1

Presentation, Chair Colin Plant, Capital Regional District

**RE: OVERVIEW OF CRD SERVICES**

Chair Colin Plant introduced himself and the CRD Executive Leadership Team. Chief Administrative Officer Ted Robbins, and Chief Financial Officer Nelson Chan presented Council with an overview of CRD services highlighting:

- Regional Emergency Program
- Solid Waste and Recycling
- Housing
- Parks and Trails
- Climate Action
- Regional Planning
- Fire Dispatch
- Water Supply and Wastewater
- Recreation, Arts and Culture
- Animal Care
- Fire Protection
- Building Inspection
- Grants-in-Aid
- Water and Wastewater

2.2

Presentation, Liette Bates-Eamer, KPMG LLP

**RE: DRAFT 2022 FINANCIAL STATEMENTS AND AUDIT FINDINGS REPORT**

Liette Bates-Eamer presented Council with the Draft 2022 Financial Statements and Audit Findings Report.

Liette Bates-Eamer answered questions from Council regarding audit highlights, materiality, areas of audit focus and results, audit risks, control

deficiencies and observations, and further noted there were no issues identified in relation to significant accounting policies and practices.

MOTION: 86-2023

*Moved Councillor Roessingh, Seconded Councillor Stanton*  
That Council approve the draft 2022 Financial Statements and receive the Audit Findings Report.

CARRIED

2.3

Presentation – Jordan Glowicki - Capital Bike  
**RE: GRANT IN AID PROPOSAL – GO BY BIKE WEEK 2023**

Jordan Glowicki presented Council with an overview of the 28<sup>th</sup> Annual Go By Bike Week 2023 and answered questions from Council in relation to their 2023 Grant in Aid request.

### 3. ADOPTION OF MINUTES

3.1

Council – April 17, 2023

MOTION: 87-2023

*Moved Councillor Roessingh, Seconded Councillor Stanton*  
That the minutes of the April 17, 2023 Council meeting be adopted.

CARRIED

### 4. REPORTS OF COMMITTEES & COMMISSIONS

4.1

Councillor Leslie Anderson  
West Shore Parks and Recreation Society, Te'Mexw Treaty Advisory Committee and Heritage Select Committee

**Westshore Parks and Recreation** - The Board met on April 13.

- Auditor Report and Financial Statements: KPMG staff presented the 2022 auditor's report and statements. The report indicated a clean unqualified audit with no material errors. Significant increases in sales of service revenues and the associated expenses were realized in 2022 as the Society emerged from pandemic-related restrictions.
- Emergency Use of Facilities – The board directed staff to renew an existing MOU with the city of Colwood that permits the city to commandeer the Society's facilities as needed in a state of emergency.
- Skatepark update – Staff reported that the grand opening of the skatepark will be May 13<sup>th</sup>, 2023 at 1pm. Save the Date notices have been sent to all member municipalities as well as the federal funders and MLA Dean. The construction crews are wrapping up and Society staff will be looking after the irrigation and landscaping.
- Annual energy use report – The annual energy use report was presented that indicates a continued downward trend in overall energy use over the last 10 years. Operations staff continue to seek upgrades and improvements that will lower energy use and costs. In 2023, staff will be replacing several air handling units

with heat pumps and exploring additional use of reclaimed heat from the JDF Arena ice plant to work with the pool boilers.

- The Board also received an interesting presentation from the arena and events department that covered the programs offered and facilities managed, along with statistics on facility use and program registrations.

#### **Association of Vancouver Island and Coastal Communities (AVICC) AGM and Convention – April 14-16**

In addition to attending the main program and plenary sessions, I participated in:

- Nanaimo community amenity study tour – Nanaimo city staff provided information and site tours of several current projects, including:
  - Five Acre Farm – a partnership with local non-profit Nanaimo Foodshare to continue providing community food and farming education programs at the last remaining historic Five Acre Farm site in Harewood
  - Harewood Centennial Park – an inner city park revitalized to become a community gathering place
  - Te'tuxwtun – a vision that integrates affordable housing, parks and culture, education and childcare services that is the result of a collaboration between the City of Nanaimo, Snuneymuxw First Nation, Nanaimo Ladysmith Public Schools and BC Housing
  - Nanaimo Stadium District – key sports facilities next door to Vancouver Island University and NDSS high school
  - Steve Smith Bike Park – bike park with skills development area and a BMX track.
- Workshop on Increasing Demands on Libraries – highlighted the importance of public libraries in providing inclusive and welcoming spaces that are safe for patrons and staff. Discussions included how physical space use is adapting to better serve a range of patrons and how collaborations with other public agencies are increasingly important.
- Workshop on Emerging Risks Impacting Municipalities – discussions centered on how key risks related to digitization, catastrophic impacts, and policy are evolving.

4.2

Councillor Ann Baird

CRD Climate Action Inter-Municipal Task Force and CRD Housing Trust Fund Commission

**April 19, 2023 – Climate Caucus “Net Zero Emissions Building Codes”**  
– Presentation by Kevin Lockhart and Emilie Grenier from Efficiency Canada

- Climate Caucus elected only from across Canada.
- Presentation on Canada’s Green Building Codes
- Net zero by 2024
- Embodied carbon will be added by 2030.

- 3 embodied carbon calculators for buildings were mentioned.
- Municipalities encouraged to go greener faster.
- BC Energy Step Code is leading the rest of Canada.

April 24, 2023 – CRD special climate meeting for interested inter-municipal task force members to discuss planning for the carbon budget regional meeting.

- Great conversation exploring different methods of carbon accounting/budgets, scope, and goals.
  - Seemed to be a consensus on the educational benefits of a high-level carbon budget coming from the CRD.
  - Quite a bit of concern about costs and benefits of doing a full bottom-up carbon budget.
- Carbon budgets will be discussed again with a formal CRD Climate Action Inter-municipal task force meeting in early June.
- CRD staff will bring this topic to the CRD Climate action group for input from municipal staff.

**March 29** - CRD Environmental Services Committee met. Item 4.3 Central Saanich Request for CRD Carbon-based Budget Policy. 1hr03min at this link:

[https://crd.ca.granicus.com/player/clip/2619?view\\_id=1&redirect=true&h=2549b13e13ed1e72facd3bd87d76bfbc](https://crd.ca.granicus.com/player/clip/2619?view_id=1&redirect=true&h=2549b13e13ed1e72facd3bd87d76bfbc) Interesting debate

- CRD staff recommended not moving forward with carbon budgets in the CRD although they did recognize its benefit and also spoke to the different ways of counting carbon...including top down from the IPCC's SR1.5 global carbon budget.
- Victoria is already moving forward with Carbon Budgeting
- Committee members created a new motion and recommended to the CRD board to host an educational session for local governments and to invite elected officials and staff and then to report back to the committee.
- This topic was included in the CRD April Climate News.
- It's worthwhile to read Central Saanich councillor Zeb King's take on the history of why Central Saanich brought this motion forward to the CRD. This link contains my own work of carbon budgets in the CRD.

[https://www.zebking.ca/carbon\\_budget\\_initiative\\_on\\_march\\_29](https://www.zebking.ca/carbon_budget_initiative_on_march_29)

**March 30** – CRD Regional Housing Trust Fund Advisory Committee (RHTF) met for the first time this term with lots of new faces.

- Elections and orientations took part with half the members participating online.
- Initial round table – members were asked to introduce themselves and share their idea of a dream vacation if cost wasn't an issue.
  - I spoke to the climate crisis and desire to vacation locally.

- Another member (who was last) stated they would forego a vacation and donate to affordable housing.
- Discussed two applications for funding - both of which are Capital Region Housing Corporation property redevelopments.
  - \$1,815,000 for Village on the Green Redevelopment (from 38 townhomes to 151 apartments)
  - \$1,425,000 for Campus View Redevelopment (from 12 townhomes to 119 apartments)
- Discussion included comments on most new rental units only receiving partial rent subsidy and still seemed quite expensive. Other discussion points on what happens to existing tenants. Will follow engagement and relocation policy.
- My comments/questions:
  - Why step code 4 and not step 5 since Step 5 will almost be in effect by the time building is completed? Staff responded with financial rational.
  - What energy source (gas or electric) is to be used in both redevelopments? Unknown.
  - I suggested that energy performance would help to truly make the building more affordable...especially in the future.
    - Staff said that energy performance was a not part of the selection criteria for affordable housing projects.
- Both projects were supported.
- This may be the last RHTF Advisory Committee meeting as the fund is now mostly used up.
  - A new approach is being discussed. One idea was that the CRD may assist interested municipalities set up and operate municipally owned affordable housing projects.

4.3

Councillor Gord Baird

CRD Regional Water Supply Commission and CRD JDF Water Distribution Commission, and Sustainable Land Use Select Committee

#### **Regional Water Supply Commission - April 19, 2023**

The RWSC approved updates to Bylaw No. 4521 Water Supply Local Service Area Establishment Bylaw. The original establishing bylaw was outdated and the amendments were housekeeping in nature. The commission also received their biennial report on the Impacts of Climate Change to the Regional Water Supply watershed, treatment and infrastructure. Changes to date ranging from heat domes to atmospheric rivers have not negatively impacted the water quality, though have provided operational adjustments, demonstrating that we have a robust water system. Predicted climatic changes does increase our risk for water quality, watershed health, impacts from wildfire, and delivery, which have all been addressed in the Master Plan approved last year.

Link to Staff Report -  
<https://crd.ca.legistar.com/LegislationDetail.aspx?ID=32798&GUID=CD33B11E-8C80-4AE8-931A-E59D0145F865>

**JDF Water Distribution Commission - May 2 2023**

The commission will be receiving an update on the Small Diameter Pipe Replacement Program, which looks to enhance the schedule of the existing AC pipe replacement. The report is informational only.

**SLUSC - April 26 2023**

SLUSC reconvened their discussion (3 hour) on the Draft Secondary Suite Bylaw. Discussion topics covered the main topic areas of:

1. Population – the 5000 people dilemma
2. Groundwater – impacts, provincial regulations, science
3. Equity and Fairness across all lot size owners
4. Community Culture/ambiance – primarily how new detached ADUs fit into small lots
5. Climate impacts - traffic, additional clearing of trees for new detached ADUs
6. Controls that could be employed – lot size, bylaw, building code and fire safety, health authority,

The committee is in the process of taking the existing Draft Bylaw and marking up their desired/recommended updates and will be formally approving their recommendation to Council at their May meeting.

**CRD Water Advisory Committee - March 23 2023**

The CRD WAC was presented with two very important reports from consultants regarding the CRD RWS Development Cost Charge draft policy and the draft Agricultural Water Rate Review. These two topics may define major policy shifts for CRD Regional Water.

4.4 Councillor Marcie McLean  
Coexisting with Carnivores Alliance and Victoria Family Court and Youth Justice Committee

4.5 Councillor Karel Roessingh  
Capital Region Emergency Services Telecommunications (CREST),  
CRD Arts and Greater Victoria Public Library Board

4.6 Councillor Rose Stanton  
Emergency Planning Committee, Inter-Municipal Advisory Committee on Disability Issues, Western Communities Policing Advisory Committee and Social Sustainability Select Committee

Attended the Association of Vancouver Island Coastal Communities Conference in Nanaimo on April 14-16.

The opening plenary on Legislative Reform discussed the differences in authority between municipalities, regional districts, and First Nations, and the challenges this can create.

A plenary session on managing emergencies noted that the current legislation doesn't include climate change mitigation and there are gaps in our responses as each local authority is isolated and interacting individually with the province.

A session on Regional Collaboration in the Decade of Climate Action brought us up to date on research, challenges and opportunities since the first session on this topic in Victoria in 2018.

A session on housing focused on non-profits as partners in development. It encouraged local governments to look at their amenity policy to align or include what it may need in the future.

I attended the first hour of the IACDI AGM on April 20<sup>th</sup>. The discussion focused on the implementation of the Accessibility Act and how this impacts IACDI.

4.7

Mayor Williams

The City and Regional District of Nanaimo hosted the Association of Vancouver Island and Coastal Communities convention April 14th-16th. Delegates from 53 communities all across Vancouver Island and the north and central coast met to discuss resolutions, common goals and challenges. Here is a link to the resolutions, presentations and minutes:

<https://avicc.ca/2023/04/27/2023-resolutions-presentation-minutes/>

One of the highlights for me was the keynote address by Tomson Highway, renowned playwright, novelist, musician and member of the Order of Canada. Tomson grew up in northwestern Manitoba and regaled us with both hilarious and poignant accounts of his childhood as a member of the Cree Nation. His rapid fire comedic style is absolutely unique and he had the audience in stitches especially when explaining the similarities between Cree and Latin languages.

Another highlight was hearing Alberni-Clayoquot Regional Chair and Huu-ay-aht First Nations Council Member, John Jack, speak on Reconcile-Action. This discussion, regarding reconciliation and how to develop meaningful relationships between Indigenous communities and local governments, put an exclamation point on a convention that featured more participation by First Nations than in the past. “Your relationships with First Nations matter a lot now and they will matter more in the future.” Jack said. All First Nations will move forward with asserting rights and title in the province. He advised that municipal and local government officials will likely have to “go more than halfway more than half the time” when trying to establish and build relationships. Ultimately, there will great value in working together and all the peoples of this province will benefit.

## 5. RATIFICATION OF COMMITTEE RECOMMENDATIONS

5.1

Committee of the Whole – April 11, 2023

### **RE: 2023 WORK PLAN – HERITAGE SELECT COMMITTEE**

MOTION: 88-2023

*Moved Councillor Roessingh, Seconded Councillor Ann Baird*  
That the Heritage Select Committee 2023 Work Plan be approved as presented.

CARRIED

5.2 Committee of the Whole – April 11, 2023 (1850.02.23)

**RE: 2023 GRANT IN AID REQUESTS**

MOTION: 89-2023

*Moved Councillor Roessingh, Seconded Councillor Gord Baird*  
That the Priority 1 Grant in Aid applicants be awarded their full requests as per the following, totaling \$8,600:

- West Shore Arts Council - \$500
- Highland Heritage Park Society - \$3,000
- Highland Parks & Recreation Association - \$2,000
- Highlands District Community Association - \$3,100

CARRIED

MOTION: 90-2023

*Moved Councillor Gord Baird, Seconded Ann Baird*  
That the following Priority 2 Grant in Aid applicants be awarded as per the following, totaling \$5,732:

- West Shore RCMP Detachment - \$1,532
- Peninsula Streams Society - \$1,000
- Capital Region Food and Agriculture Initiatives Round Table Society - \$200
- Juan de Fuca Performing Arts Centre Society - \$100
- Royal Canadian Legion Prince Edward #91 - \$1,000
- Intermunicipal Advisory Committee on Disability Issues - \$200
- NEED2 Suicide Prevention Education and Support - \$1,500
- Capital Bike – Go By Bike Week 2023 - \$200

CARRIED

With Councillor McLean voting opposed

MOTION: 91-2023

*Moved Councillor Ann Baird, Seconded Councillor Stanton*  
That the Highlands District Community Association's Broom Bash disposal costs be funded from the Invasive Species budget for 2023.

CARRIED

**6. INTRODUCTION OF LATE ITEMS**

**7. UNFINISHED BUSINESS**

**8. CORRESPONDENCE**

**9. BYLAWS**

9.1

**RE: FIVE YEAR FINANCIAL PLAN BYLAW NO. 446, 2023; TAX RATES BYLAW NO. 447, 2023**

MOTION: 92-2023

*Moved Councillor Roessingh, Seconded Councillor Stanton*  
That "Five Year Financial Plan Bylaw No. 446, 2023" be adopted.

CARRIED



MOTION: 93-2023                      *Moved Councillor Roessingh, Seconded Councillor Ann Baird*  
That "Tax Rates Bylaw No. 447, 2023" be adopted.                      CARRIED

9.2                      Report, Corporate Officer, April 20, 2023 (1855.44 / 3900-448)  
**RE: RESERVE FUNDS BYLAW AMENDMENT – GROWING COMMUNITIES RESERVE FUND**

MOTION: 94-2023                      *Moved Councillor Gord Baird, Seconded Councillor Stanton*  
That "Reserve Funds Bylaw No. 415, 2019, Amendment No. 2, Bylaw No. 448, 2023" be read a first time.                      CARRIED

MOTION: 95-2023                      *Moved Councillor Stanton, Seconded Councillor Roessingh*  
That "Reserve Funds Bylaw No. 415, 2019, Amendment No. 2, Bylaw No. 448, 2023" be read a second time.                      CARRIED

MOTION: 96-2023                      *Moved Councillor Gord Baird, Seconded Ann Baird*  
That "Reserve Funds Bylaw No. 415, 2019, Amendment No. 2, Bylaw No. 448, 2023" be read a third time.                      CARRIED

**10. NEW BUSINESS**

**11. NOTICE OF MOTION**

**12. MOTION TO MOVE IN CAMERA**

**13. RELEASE OF IN CAMERA RESOLUTIONS**

**14. ADJOURNMENT**

MOTION: 97-2023                      *Moved Councillor Gord Baird, Seconded Councillor Ann Baird*  
That the Regular Council meeting of May 1, 2023 adjourn at 7:51 pm.                      CARRIED

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MAYOR

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CORPORATE OFFICER

Adopted May 15, 2023