



**DISTRICT OF HIGHLANDS  
BYLAW NO. 318**

A BYLAW TO PROVIDE FOR FEES AND CHARGES PAYABLE FOR SERVICES AND FACILITIES TO THE WEST SHORE PARKS AND RECREATION SOCIETY.

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WHEREAS the District established a service for parks, recreation and community services pursuant to the Parks, Recreation and Community Service Establishment Bylaw No. 170, 2001;

AND WHEREAS pursuant to section 194 of the *Community Charter* Council may, by bylaw, impose a fee or charge payable in respect of all or part of a service of the municipality or the exercise of regulatory authority by the municipality;

AND WHEREAS Council wishes to authorize and impose the fees and charges payable for use of the services and facilities at the Juan de Fuca Recreation Centre, which fees and charges must also be authorized by the other local government owners of the Juan de Fuca Recreation Centre;

NOW THEREFORE the Council of the District of Highlands, in open meeting assembled, enacts as follows:

1. Citation  
This Bylaw may be cited for all purposes as the **“West Shore Parks and Recreation Society Fees and Charges Bylaw No. 318, 2009”**.
2. Rescind  
Rescind “West Shore Parks and Recreation Society Fees and Charges Bylaw No. 303, 2008” in its entirety and replace with “West Shore Parks and Recreation Society Fees and Charges Bylaw No. 318, 2009”.
3. Imposition of Fees and Charges  
That Council hereby authorizes and imposes the fees and charges for use of the services and facilities at the Juan de Fuca Recreation Centre in the amounts set out in Schedule “A” to this Bylaw.

As an exception to the fees and charges set out in Schedule “A”, those classes of persons described in Schedule “B” to this bylaw shall pay those fees and charges, if any, for the use of services and facilities at the Juan de Fuca Recreation Centre as set out in Schedule “B”.

The fees and charges established under this Bylaw shall come into effect on September 1, 2009 and continue until August 31, 2010.

READ A FIRST TIME this	1 <sup>st</sup>	day of	JUNE, 2009
READ A SECOND TIME this	1 <sup>st</sup>	day of	JUNE, 2009
READ A THIRD TIME this	1 <sup>st</sup>	day of	JUNE, 2009
ADOPTED this	13 <sup>th</sup>	day of	JULY, 2009

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Mayor

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A/ Corporate Officer

## SCHEDULE "A" to Bylaw No. 318

[For Juan de Fuca Recreation Centre located at 1767 Island Highway, Victoria, B.C. V9B 1J1]

### FEES AND CHARGES September 1, 2009 to August 31, 2010

<b>DROP- IN FEES (swim, skate, weight room, fitness classes)</b>		
		<b>2009/10</b>
<b>Adult</b>	Single Admission	5.65
(19 - 54)	10x	50.85
	20x	90.40
	1 month	52.25
	3 month	133.00
	12 month	376.00
	Regional Pass All Ages	420.10
<b>Senior</b>	Single Admission	4.10
(55 plus)	10x	36.90
	20x	65.60
<b>Student</b>	Single Admission	4.10
(13 - 18)	10x	36.90
	20x	65.60
<b>Child</b>	Single Admission	2.95
(6 - 12)	10x	26.55
	20x	47.20
<b>Family</b>	Single Admission	11.25
(Max. 5)	10x	101.25
	12 month	875.00
<b>Child Minding</b>	per hour	2.00
	x10	20.00

## SCHEDULE "A" to Bylaw No. 318 continued....

INDOOR RENTAL FEES	
ROOMS	2009/10
<b>Small Rooms include:</b>	
<i>Boardroom, Gllangcolme, Spinnaker, Upper and Lower Clubhouse and Centennial Centre Rooms</i>	
Youth	12.25
Adult	21.95
Commercial (per hour)	28.40
<b>Upper and Lower Clubhouse (three day rate)</b>	
3 day rate - Adult	141.20
3 day rate - Youth	113.00
<b>Changerooms</b>	
<i>Clubhouse and Fieldhouse</i>	
Youth	8.46
Adult	11.28
<b>Large Rooms include:</b>	
<i>Lookout Lounge, Galleon Room, Kinsmen Fielhouse and Seniors Hall</i>	
Youth	21.95
Adult	28.40
Community - Cated Room Rental	304.95
Birthday Party Room Rental	53.30
Swimming Pool (no guard)	
Youth	77.95
Adult	176.20
Weight Room	General Admission

GOLF COURSE	
GREEN FEES AND RENTALS	2009/10
<b>Summer April 1- September 30</b>	
Child/Youth*	\$ 9.00
Adult	\$ 13.00
Family**	\$ 35.00
Extra Rounds	\$ 9.25
<b>Winter October 1- March 31</b>	
Child/Youth*	\$ 9.00
Adult	\$ 9.25
Family**	\$ 35.00
Extra Rounds	\$ 9.25
Club Rentals	\$ 7.00
Cart Rentals	\$ 4.50
*No increase in youth rate (6-16 yrs)	
**Family rate based on 2 adults and one youth admission	
Good for Family (Max 5), 2 Adults & 3 Children/Students or 1 Adult & 4 Children/Students	

## SCHEDULE "A" to Bylaw No. 318 continued....

<b>ARENA FACILITIES</b>		
<b>JdF Arena</b>		
<i>Rates per hour unless otherwise noted</i>		<b>2009/10</b>
JdF Arena Ice - Adult		196.80
JdF Arena Ice - Adult non prime and after 11:30 pm *		148.80
JdF Arena Ice - Youth		106.96
School Groups		59.50
JdF Summer Ice - Adult		130.80
JdF Summer Ice - Youth		106.96
Junior B Hockey Practice		106.96
Junior B (Stingers) Game		461.25
Shamrocks Sr. - Games and Practices		Lease
Shamrocks Jr. - Games		275.00
Shamrocks Jr. - Practices		44.74
JdF Arena Ice - Commercial/Pacific Cup		206.20
JdF Arena Dry Floor - Youth		44.74
JdF Arena Dry Floor - Adult		65.20
JdF Arena Dry Floor Full Day -Community Group**		899.00
JdF Arena Dry Floor Full Day -Commercial**		1798.00
<b>Bear Mountain Arena</b>		
Bear Mountain Arena Ice - Adult		196.80
Bear Mountain Arena Ice - Adult Non Prime after 11:30 pm*		148.80
Bear Mountain Arena Ice - Youth		106.96
Bear Mountain Arena Grizzlies Games and Practices		Lease
Bear Mountain Arena Ice - Community (per day)**		1807.00
Bear Mountain Arena Ice - Commercial (per day)**		3614.00
Bear Mountain Arena Dry Floor - Youth		44.74
Bear Mountain Arena Dry Floor - Adult		65.20
Bear Mountain Arena Dry Floor Full Day -Community Group**		1807.00
Bear Mountain Arena Dry Floor Full Day -Commercial**		3614.00
<b>Juan de Fuca Curling Rink</b>		
Dry Floor Youth		44.74
Dry Floor Adult		65.20
Dry Floor Full Day - Community Group		899.00
Dry Floor Full Day - Commercial		1798.00
Ice Youth		31.40
Ice Day time -1 sheet		40.80
Ice Day time - 8 sheets		326.40
Ice Night, Mini Spiel, Misc - 1 sheet		68.45
Ice Night, Mini Spiel, Misc - 8 sheets		547.60
Inter-Club - 1 sheet		23.15
Inter-Club - 8 sheets		185.20
CR (Curling Club) Bonspiel		665.00
Jr. Bonspiel		307.00
*non prime in weekdays during the day when not in demand requires approval of Manager		
** Move/In Out days for full day rentals will be 50% of the base rate		
*** Kerry Park member rates. Other groups charged 50% more.		

## SCHEDULE "A" to Bylaw No. 318 continued....

OUTDOOR FACILITIES	
<b>Sand Volleyball Courts (per court)</b>	<b>2009/10</b>
Youth*	6.00
Adult	12.00
<b>BMX Track</b>	Leased
<b>Ball Diamonds**</b>	
Youth*	6.75
Adult	13.50
Commercial - Youth	27.00
Commercial - Adult	54.00
<b>Playing Fields</b>	
Youth	6.75
Adult	13.50
Commercial - Youth	27.00
Commercial - Adult	54.00
Lights - Field 1 & 3 - Youth & Adult***	13.16
Lights - Field 2 - Youth and Adult	26.32
Jogging Track	No Fee
<b>Lacrosse Box</b>	
Youth	6.75
Adult	13.50
Commercial - Youth	27.00
Commercial - Adult	54.00
Lights - Lacrosse Box	6.80
<b>Lawn Bowling</b>	Leased
<b>Picnic Shelter</b>	8.60
<b>Tennis Courts</b>	5.70
<p>*Staff from Belmont Secondary School have asked us to decrease the youth rate as many students cannot afford it. Belmont school has a strong volleyball program and take advantage of the courts as well.</p> <p>**Minimum 2 hour rental required for ball diamonds</p> <p>***Field a 1 &amp; 3 are partially lit so are 50% of Field 2 light fee</p> <p>Lights can be booked in 1/2 hours blocks at 50% of rate.</p>	

## SCHEDULE “B” to Bylaw No. 318

<b>PERSONNEL – EMPLOYEE BENEFITS</b>	<b>3</b>
<b>Facility Passes and Golf Privileges for Staff, Board Members and Municipal Employees</b>	<b>3.5.4</b>

### **POLICY:**

As part of a health and wellness plan for staff, board members and municipal employees, the Society provides access to the use of its recreational facilities.

### **PURPOSE:**

To provide administrative guidelines for the assignment of facility use and golf privileges to the Staff of the Juan de Fuca Recreation Centre; Members of the Society’s Board of Directors; and Employees of the City of Colwood, the City of Langford, the Districts of Highlands and Metchosin, and the Town of View Royal. “Facility Use” means free access to the weight room, swimming pool, skating rink and some drop-in fitness classes. All Staff are required to have Staff ID Cards as a requirement of their employment. These ID Cards will also permit access for facility use and golf privileges. Staff ID Cards are processed through the Front Reception desk during normal hours of operation.

### **PROCEDURE:**

#### **BOARD MEMBERS**

Facility use privileges will be assigned at no cost to the ***Board member and his/her immediate family***. For this purpose, ***“immediate family”*** will be considered as:

- ❖ the Board member
- ❖ the Board member’s spouse/partner living in the same household
- ❖ the Board member’s dependent children (under the age of 19 years) living at home.

Board Members’ facility use privileges will be based on their terms of office (ie: from January to December of each calendar year for the duration of their term.) Board Members and their families will require ID Cards to access these privileges. ID Cards are processed through the Front Reception desk during normal hours of operation.

#### **AUXILIARY EMPLOYEES**

Auxiliary Employees (***employee only***) are entitled to facility use privileges for the duration of their employment with the Society. These privileges will not normally extend beyond one season/session at a time.

## SCHEDULE "B" to Bylaw No. 318 Continued

### **REGULAR EMPLOYEES OR REGULAR PART-TIME EMPLOYEES**

**Regular RFT / RPT staff members and members of his/her immediate family** are entitled to facility use privileges. For this purpose, "**immediate family**" will be considered as:

- ❖ *the employee*
- ❖ *the employee's spouse/partner living in the same household*
- ❖ *the employee's dependent children, under the age of 19 years, living at home.*

These passes are normally issued on a yearly basis. There will be a \$5.00 fee for each card issued to family members.

Common-law arrangements must have duration of one year, as a minimum. Facility passes are not issued to in-laws, mothers, fathers, sisters, brothers, or their children, or to employee's children who no longer reside at home. Any extenuating circumstances can be addressed with the Administrator for consideration.

### **BOARD / EMPLOYEE GOLF PRIVILEGES**

With their ID Card, Board Members and regular employees (part-time or full-time) are permitted to play **one round of golf per week** during designated times (Tues., Wed., Thurs.) during "twilight" hours. This privilege **does not** extend to family members and/or friends. There is a sign-in sheet in the Pro-Shop which must be signed before playing a round.

### **STAFF RETIREMENT PASS**

In recognition of long time service, an employee who retires from the West Shore Parks & Recreation Society, upon serving a minimum of 20 years, will receive a lifetime pass to the Juan Fuca Recreation Centre facilities for drop-in programs, including golf. The pass is not valid for any of our registered programs.

### **MUNICIPAL EMPLOYEES FACILITY DISCOUNT**

Employees of the City of Colwood, City of Langford, District of Metchosin, District of Highlands, and Town of View Royal will be eligible for a 50% discount on a three-month pass and an annual pass for drop-in programs. This discount will not be extended to registered programs, for the Golf Course, or for any special promotions.