



DISTRICT OF HIGHLANDS BYLAW NO. 408

A BYLAW TO PROVIDE FOR FEES AND CHARGES PAYABLE FOR SERVICES AND FACILITIES TO THE WEST SHORE PARKS AND RECREATION SOCIETY

WHEREAS the District established a service for parks, recreation and community services pursuant to the Parks, Recreation and Community Service Establishment Bylaw No. 170, 2001;

AND WHEREAS pursuant to section 194 of the *Community Charter* Council may, by bylaw, impose a fee or charge payable in respect of all or part of a service of the municipality or the exercise of regulatory authority by the municipality;

AND WHEREAS Council wishes to authorize and impose the fees and charges payable for use of the services and facilities at the Juan de Fuca Recreation Centre, which fees and charges must also be authorized by the other local government owners of the Juan de Fuca Recreation Centre;

NOW THEREFORE the Council of the District of Highlands, in open meeting assembled, enacts as follows:

1. Citation
This Bylaw may be cited for all purposes as the “**West Shore Parks and Recreation Society Fees and Charges Bylaw No. 408, 2018**”.
2. Rescind
Rescind “West Shore Parks and Recreation Society Fees and Charges Bylaw No. 392, 2017” in its entirety and replace with “West Shore Parks and Recreation Society Fees and Charges Bylaw No. 408, 2018”.
3. Imposition of Fees and Charges
That Council hereby authorizes and imposes the fees and charges for use of the services and facilities at the Juan de Fuca Recreation Centre in the amounts set out in Schedule “A” to this Bylaw.

As an exception to the fees and charges set out in Schedule “A”, those classes of persons described in Schedule “B” to this bylaw shall pay those fees and charges, if any, for the use of services and facilities at the Juan de Fuca Recreation Centre as set out in Schedule “B”.

The fees and charges established under this Bylaw shall come into effect on September 1, 2018 and continue until August 31, 2019.

READ A FIRST TIME this 22nd day of May, 2018

READ A SECOND TIME this 22nd day of May, 2018

READ A THIRD TIME this 22nd day of May, 2018

ADOPTED this 4th day of June, 2018

Original Signed

Original Signed

MAYOR

CORPORATE OFFICER

SCHEDULE "A" to Bylaw No. 408

WEST SHORE PARKS AND RECREATION SOCIETY FEES AND CHARGES

ADMISSION FEES (swim, skate, weight room, fitness classes)			
Fees Effective: September 1, 2018 to August 31, 2019			
(Single drop-in admissions include applicable taxes. All passes have applicable taxes added at the time of purchase)			
Adult (19 - 59)	Single Admission	\$ 6.65	incl tax
	10x	\$ 56.97	
	25x	\$ 126.60	
	1 month	\$ 60.00	
	3 month	\$ 140.00	
	12 month	\$ 385.00	
Senior (60 plus)	Single Admission	\$ 4.75	incl tax
	10x	\$ 40.68	
	25x	\$ 90.40	
Youth (13 - 18)	Single Admission	\$ 4.75	incl tax
	10x	\$ 40.68	
	25x	\$ 90.40	
Child (6 - 12)	Single Admission	\$ 3.25	incl tax
	10x	\$ 27.86	
	25x	\$ 61.90	
Family (Max. 5)	Single Admission	\$ 13.25	incl tax
	10x	\$ 113.58	
	3 month	\$ 280.00	
	12 month	\$ 770.00	
Child Minding	per 75 min	\$ 3.50	incl tax
	10x	\$ 30.00	
INDOOR FACILITIES RENTAL FEES			
Fees Effective: September 1, 2018 to August 31, 2019			
(All Fees Subject to Applicable Taxes)			
ROOMS: (per hour unless noted) (In alignment with SD62 fees where noted)			
Small Rooms include:			
<i>Boardroom, Gllangcolme, Spinnaker, Upper and Lower Clubhouse, JDF Seniors Centre Rooms 201-202 and Centennial Centre for Arts and Culture Rooms</i>			
Non-profit Adult (In alignment with SD62)		\$ 27.00	
Non-profit Youth (In alignment with SD62)		\$ 15.75	
Commercial/Party Room Rental (Charge per/hr with a 2hr min rental)		\$ 36.00	
Clubhouse & Field house Change rooms			
Non-profit Adult / Community		\$ 13.25	
Non-profit Youth / Community		\$ 10.25	
Large Rooms include:			
<i>Lookout Lounge, Galleon Room, Kinsmen Field house, 55+ Centre Auditorium & Room 101</i>			
Non-profit Adult / Meetings or User Group (In alignment with SD62)		\$ 40.50	
Non-profit Youth / Meetings or User Group (In alignment with SD62)		\$ 27.75	
Commercial Rental (Charge per/hr with 2hr minimum)		\$ 50.00	
Wedding Rooms Include:			
<i>Kinsmen Field house and 55+ Centre Auditorium</i>			
Wedding Reception - Full Day Rental		\$ 430.00	
Wedding Ceremony - Outdoor		\$ 325.00	
Wedding Ceremony - Indoor		\$ 220.00	
Wedding Reception - additional set-up from 5pm night before		\$ 100.00	
Swimming Pool (no guard)			
Adult Commercial (ie Scuba)		\$ 215.25	
Youth/Youth Commercial/Swim Clubs		\$ 102.50	
Adult Commercial/Lane		\$ 26.90	
Youth Swim Club/Lane		\$ 12.80	

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WEST SHORE PARKS AND RECREATION SOCIETY FEES AND CHARGES

ARENA FACILITIES RENTAL FEES			
Fees Effective: September 1, 2018 to August 31, 2019			
(All Fees Subject to Applicable Taxes Unless Noted)			
JdF Arena/The Q Centre - Ice			
<i>Rates per hour unless otherwise noted</i>			
Ice - Adult prime time*		\$ 226.00	
Ice - Adult non-prime**		\$ 152.00	
Ice - Midnight Rate (midnight to 6 am)		\$ 106.00	
Ice - Youth prime time*		\$ 122.00	
Ice - Youth non-prime**		\$ 99.00	
Ice - School District #62 Hockey Academy		\$ 99.00	
Ice - Commercial prime time		\$ 233.00	
Victoria Grizzlies - Games and Practices		Lease	
Westshore Wolves Jr B - Games and Practices		Lease	
The Q Centre, JdF Arena and Curling Rink Full Day (24hrs)		Lease	
Skate Rentals (tax incl)		\$ 3.50	incl tax
School Groups (District #62)			
1-50 Participants		\$ 75.00	
51-100 Participants		\$ 112.50	
Skate Rentals for School Groups (tax incl)		\$ 1.50	incl tax
JdF Arena/The Q Centre/Curling Rink - Dry Floor			
Arena Dry Floor - Adult		\$ 79.00	
Arena Dry Floor - Youth		\$ 53.00	
Curling Rink Dry Floor - Adult		\$ 79.00	
Curling Rink Dry Floor - Youth		\$ 53.00	
Victoria Sr. Shamrocks - Games and Practices		Lease	
Victoria Jr. Shamrocks - Games and Practices		Lease	
JdF Arena/The Q Centre/Curling Rink - Dry Floor Special Events (not including Arena Sports Tournaments)			
*JdF Arena Full Day (24 hrs) - Community Group		\$ 1,000.00	
*JdF Arena Full Day (24 hrs) - Commercial		\$ 2,000.00	
*The Q Centre Full Day (24 hrs) - Community Group		\$ 2,000.00	
The Q Centre Full Day (24 hrs) - Commercial		Lease	
*Curling Rink Full Day (24 hrs) - Community Group		\$ 1,000.00	
*Curling Rink Full Day (24 hrs) - Commercial		\$ 2,000.00	
* Prime: M-F 6:00 am - 8:00 am, 4:00 pm-11:30 pm / Sat & Sun 6:00 am - 11:30 pm am - 4:00 pm & 11:30 pm - Midnight/ Sat & Sun 11:30 pm - Midnight 50% of the base rate		**Non-Prime: M-F 8:00 Move/In Out days for full day rentals will be	
JdF Curling Rink - Ice			
Ice - Adult prime time* - 1 sheet (2hrs)		\$ 87.00	
Ice - Adult prime time* - 8 sheets (2hrs)		\$ 696.00	
Ice - Adult non-prime** - 1 sheet (2 hours)		\$ 55.00	
Ice - Adult non-prime* - 8 sheets (2 hours)		\$ 440.00	
Ice - Junior non-prime** - 1 sheet (2hrs)		\$ 29.70	
Ice - Junior prime time* - 1 sheet (2hrs)		\$ 44.30	
CC (Curling Club) Bonspiel - 8 sheets (2hours)		\$ 226.00	
Jr. Bonspiel - 8 sheets (2hours)		\$ 122.00	
* Prime: M-F 6:00 pm - 11:00 pm, Sat - Sun 8:00 am - 11:00 pm			
**Non-Prime: M-F 6:00 am - 6:00 pm			

SCHEDULE "A" to Bylaw No. 408

WEST SHORE PARKS AND RECREATION SOCIETY FEES AND CHARGES

OUTDOOR FACILITIES RENTAL FEES			
Fees Effective: September 1, 2018 to August 31, 2019 (All Fees Subject to Applicable Taxes)			
Sand Volleyball Courts/Tennis Courts/Basketball Courts (per court, per hour)			
Youth		\$ 8.00	
Adult		\$ 16.00	
Commercial - Youth		\$ 17.00	
Commercial - Adult		\$ 34.00	
BMX Track			Lease
Ball Diamonds (per diamond per hour - minimum 2 hour rental)			
Youth		\$ 8.00	
Adult		\$ 16.00	
Commercial - Youth		\$ 17.00	
Commercial - Adult		\$ 34.00	
Playing Fields (per field per hour - minimum 2 hour rental)			
Youth		\$ 8.00	
Adult		\$ 16.00	
Commercial - Youth		\$ 17.00	
Commercial - Adult		\$ 34.00	
Lights - Field 1 ,2 & 3 - Youth & Adult *		\$ 29.25	
Youth - Artificial Turf Field		\$ 33.00	
Adult - Artificial Turf Field		\$ 54.00	
Lights - Artificial Turf Field		\$ 20.50	
Lacrosse Box (per hour)			
Youth		\$ 8.00	
Adult		\$ 16.00	
Commercial - Youth		\$ 17.00	
Commercial - Adult		\$ 34.00	
Lights - Lacrosse Box		\$ 8.25	
Velodrome (per hour)			
Youth		\$ 11.00	
Adult		\$ 22.00	
Lights - Velodrome		\$ 20.50	
Picnic Shelter (per hour)			
Entire Picnic Shelter		\$ 25.00	
<i>*Lights can be booked in 1/2 hour blocks at 50% of rate.</i>			

GOLF COURSE GREEN FEES AND RENTALS			
(All Fees Include Applicable Taxes)			
Summer - April 1, 2019 - September 30, 2019			
Child/Youth		\$ 10.00	incl tax
Adult		\$ 15.00	incl tax
Family**		\$ 40.00	incl tax
Extra Rounds		\$ 7.00	incl tax
Winter - October 1, 2018 - March 31, 2019			
Child/Youth		\$ 8.00	incl tax
Adult		\$ 10.50	incl tax
Family**		\$ 29.00	incl tax
Extra Rounds		\$ 7.00	incl tax
Club Rentals		\$ 7.25	incl tax
Cart Rentals		\$ 4.75	incl tax
**Family rate includes four (4) people with 2 adults maximum			

SCHEDULE “B” to Bylaw No. 408

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POLICY:

As part of a health and wellness plan for staff, board members and municipal employees, the Society provides access to its recreation facilities.

PURPOSE:

To provide guidelines for the assignment of facility use and golf privileges to the Staff of West Shore Parks and Recreation Society; Members of the Society's Board of Directors; and Employees of the City of Colwood, the City of Langford, the Districts of Highlands and Metchosin, and the Town of View Royal. A Facility Use Pass allows for free access to drop in programs in the weight room, swimming pool, skating rink, some drop-in fitness classes and in some instances the golf course.

All staff are required to have Staff ID Card as a requirement of their employment. These ID Cards will also act as a Facility Use Pass and permit access for facility use and golf privileges. Staff ID Cards are processed through the Front Reception Desk during normal hours of operation.

PROCEDURE:

Society Board of Directors:

Facility Use Passes are available, free of charge, to Society Board of Director members and their immediate family. For this purpose, immediate family includes:

- the Board member's spouse/partner living in the same household;
- the Board member's dependent children (under the age of 19 years) living in the same household.

Board Members' Facility Use Passes will be based on their terms of office (i.e.: from January to December of each calendar year for the duration of their term.) Board Members and their families will require a Facility Use Pass to access these privileges. Passes are processed through the Front Reception desk during normal hours of operation. There is a \$5.00 fee for each card issued to family members.

AUXILIARY EMPLOYEES:

Facility Use Passes are available, free of charge, to Auxiliary employees for the duration of their employment with the Society. Facility Use Passes are normally issued for a season or session.

SCHEDULE "B" to Bylaw No. 408

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REGULAR EMPLOYEES OR REGULAR PART-TIME EMPLOYEES:

Facility Use Passes are available, free of charge, to Regular RFT and RPT employees and their immediate family. For this purpose, immediate family includes:

- the employee's spouse/partner living in the same household;
- the employee's dependent children, under the age of 19 years, living in the same household.

Facility Use Passes are issued on an annual basis. There will be a \$5.00 fee for each card issued to family members.

Common-law arrangements are required to be of at least a one year duration. Facility Use Passes are not issued to in-laws, mothers, fathers, sisters, brothers, or their children, or to employee's children who no longer reside at home. Any extenuating circumstances can be addressed with the Administrator for consideration.

GOLF PRIVILEGES:

Extend only to Society Board Members and Employees and allows for one round of golf per week on either Monday, Tuesday, Wednesday or Thursday. Not including statutory holidays. Golf privileges do **not** extend to family members. There is a sign-in sheet in the Pro-Shop which must be signed before playing a round.

STAFF RETIREMENT PASS:

In recognition of long time service, an employee who retires from the West Shore Parks & Recreation Society, upon serving a minimum of 20 years, will receive a lifetime pass to the Juan Fuca Recreation Centre facilities for drop-in programs, including golf. The pass is not valid for registered programs.

MUNICIPAL EMPLOYEES FACILITY DISCOUNT:

Employees of the Cities of Colwood, City of Langford, District of Metchosin, District of Highlands, and Town of View Royal will be eligible for a **50% discount** on either a:

- a three (3)-month drop in pass or;
- an annual drop in pass.

This discount does not extend to registered programs, the Golf Course, or any special promotions.