



**2022 PROPERTY TAX  
PRE-AUTHORIZED PAYMENT PLAN (PAPP)  
\*\* 10 INSTALLMENTS AUG 10 TO MAY 10 \*\*  
RENEWAL/CHANGE FORM**

**FOLIO/ROLL #** \_\_\_\_\_

**CIVIC ADDRESS:** \_\_\_\_\_

REQUESTED BY (PRINT) \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_ PHONE # \_\_\_\_\_

**DATE WHICH CHANGE WILL BE EFFECTIVE \*** \_\_\_\_\_

*\*Please note the District requires 7 business days prior to an installment date to be effective for that installment.*

CHANGE OF MONTHLY WITHDRAWAL AMOUNT TO \$ \_\_\_\_\_

CHANGE OF BANKING INFORMATION (ATTACH VOID CHEQUE)

ADDITIONAL PROPERTY TO BE ADDED/ FOLIO # \_\_\_\_\_

MONTHLY AMOUNT \$ \_\_\_\_\_

CANCELLATION OF PREPAYMENTS

**AUTHORIZED  
SIGNATURE:** \_\_\_\_\_

**AS AGREED, PREPAYMENT CREDIT BALANCES WILL NOT BE REFUNDED. IF THE PROPERTY IS SOLD, THE CREDIT SHOULD BE INCLUDED IN THE STATEMENT OF ADJUSTMENTS AT TIME OF SALE.**

**Office Use Only**

Received by **COUNTER**      **PHONE**      **MAIL**      **EMAIL**      **FAX**

Date Received \_\_\_\_\_ Initials \_\_\_\_\_

Change entered by \_\_\_\_\_ Date \_\_\_\_\_

**ATTACH COPY OF LETTER OR EMAIL TO CHANGE FORM**

FOLIO # \_\_\_\_\_ CHANGE AMOUNT \_\_\_\_\_

