



## **DISTRICT OF HIGHLANDS**

### **BYLAW NO. 333**

#### **District of Highlands Fees and Charges Bylaw No. 333, 2011**

This Bylaw is consolidated by the Corporate Officer in accordance with Bylaw No. 301.

It includes amendments up to March 4, 2013 (Bylaw No. 353)

*This bylaw has been consolidated for convenience purposes only and may or may not contain the latest amendment (s). Electronic and On-Line Consolidated bylaws are not certified copies and they should not be used in place of actual district bylaws. If you require an accurate, up to date copy of the district bylaw, please contact the District Office.*

## DISTRICT OF HIGHLANDS

### BYLAW No. 333

---

#### A BYLAW TO ESTABLISH MISCELLANEOUS FEES AND CHARGES

THEREFORE BE IT RESOLVED that the Municipal Council of the District of Highlands, in open meeting assembled, HEREBY ENACTS AS FOLLOWS:

**Imposition:**

1. The various fees and charges as set out in Schedule 'A' attached hereto and forming part of this Bylaw are hereby imposed.

**Repeal of Bylaws:**

2. District of Highlands Fees and Charges Bylaw No. 245, 2004" is hereby repealed.

**Title:**

3. This Bylaw be cited for all purposes as "District of Highlands Fees and Charges Bylaw No. 333, 2011".

|                         |                         |               |
|-------------------------|-------------------------|---------------|
| READ A FIRST TIME THIS  | 18 <sup>th</sup> day of | July, 2011    |
| READ A SECOND TIME THIS | 18 <sup>th</sup> day of | July, 2011.   |
| READ A THIRD TIME THIS  | 18 <sup>th</sup> day of | July, 2011.   |
| ADOPTED THIS            | 22 <sup>nd</sup> day of | August, 2011. |

*Original Signed*

---

MAYOR

*Original Signed*

---

CORPORATE OFFICER

## SCHEDULE 'A'

| ADMINISTRATION   |  |
|--|--|
| COPY AND PRINT FEES  | FEE  |
| Photocopies for materials not provided under the Freedom of Information and Protection of Privacy Bylaw<br><br>Black and White:<br>- 8.5" X 11"<br>- 11" X 14"<br>- 11" X 17"<br><br>Colour<br>- 8.5" X 11"<br>- 8.5" X 14"<br>- 11" X 17" | \$0.25 per single page<br>\$0.25 per single page<br>\$0.60 per single page<br><br>\$2.00 per single page<br>\$2.00 per single page<br>\$3.00 per single page |
| Staff time to Obtain and Photocopy documents   | \$7.50 per ¼ hour after the first ½ hour   |

## FINANCE

| ITEM   | FEE   |
|--|---|
| Certificate of Taxes and Charges Outstanding | \$12.00 per parcel, except to the owner of the parcel |
| Tax Demand Notice                            | \$12.00 per parcel, except to the owner of the parcel |
| Annual Gross Tax Information Diskette        | Actual Cost   |
| Returned Cheques Service Charge              | \$20.00 per cheque                                    |
| PLANNING and BUILDING                        |   |
| ITEM   | FEE   |
| Zoning Bylaw                                 | \$15.00   |
| Zoning Maps                                  | <b>Actual Cost</b>                                    |
| Official Community Plan                      | \$25.00   |

|   |   |
|---|---|
| Building Bylaw  | \$5.00  |
| Property File Information Request   | \$15.00<br><i>* Amended by Bylaw No. 353, March 2013</i>                                |
| Address Map   | <b>Actual Cost</b>  |
| Subdivision Bylaw   | \$10.00   |
| Greenways/Trails Network Master Plan  | \$10.00   |
| Parks Master Plan   | \$25.00   |
| Other Reports/Maps  | Actual Cost   |
| Written Reply on Existing Zoning<br>and/or OCP Designation of Property  | 42.00   |
| Removal of Notice on Title  | \$100.00 per parcel   |
| BC Online Search  | \$10.00 per document  |
| Covenant Information  | \$15.00 per parcel  |
| <b>OTHER</b>  |   |
| <b>ITEM</b>   | <b>FEE</b>  |
| To send a Fax locally   | \$1.50 per page   |
| To send a Fax long distance   | \$2.00 per page   |
| To receive a Fax  | \$1.00 per page   |
| District of Highlands Pin   | \$2.00 to non-residents<br>(refer to policy for groups)                                 |
| List of Electors (Voter's List) <ul style="list-style-type: none"> <li>➤ Nominee only <ul style="list-style-type: none"> <li>• Must be authorized under the Local Government Act/Community Charter to obtain a copy</li> <li>• Cost for additional copies after the 1<sup>st</sup> free copy as per the Local Government Act/Community Charter</li> </ul> </li> </ul> | <p>\$ First copy free</p> <p>\$10.00 per copy after first free copy – no exceptions</p> |