



DISTRICT OF HIGHLANDS

BYLAW NO. 400

DISTRICT OF HIGHLANDS COUNCIL REMUNERATION AND EXPENSES BYLAW NO. 400, 2018

This Bylaw is consolidated by the Corporate Officer in accordance with Bylaw No. 301.

It includes amendments up to November 4, 2024 (Bylaw No. 429 and 461)

This bylaw has been consolidated for convenience purposes only and may or may not contain the latest amendment (s). Electronic and On-Line Consolidated bylaws are not certified copies and they should not be used in place of actual district bylaws. If you require an accurate, up to date copy of the district bylaw, please contact the District Office.



**DISTRICT OF HIGHLANDS
BYLAW NO. 400**

**** OFFICE CONSOLIDATION
For convenience purposes
only: it is not a certified copy**

**A BYLAW TO PROVIDE ANNUAL REMUNERATION AND EXPENSES
FOR MEMBERS OF COUNCIL**

The Council of the District of Highlands in open meeting assembled ENACTS AS FOLLOWS:

1. CITATION

This Bylaw is cited as The District of Highlands "Council Remuneration and Expenses Bylaw, 400, 2018."

2. REMUNERATION

2.1 Effective January 1, 2018 the Mayor must be paid an annual remuneration of \$12,500.

2.2 Effective January 1, 2018 the Councillors must be paid an annual remuneration of \$7,500.

2.3 Effective January 1, 2019 the Mayor must be paid an annual remuneration of \$15,625.

2.4 Effective January 1, 2019 the Councillors must be paid an annual remuneration of \$9,375.

3. BYLAW REVIEW

This Bylaw shall be reviewed in the fourth year of each Council term, with any recommended changes to take effect in January, the year following the Local Government Election.

4. INDEX

Effective January 1, 2020 and each calendar year onwards, the annual remuneration set out in section 2.3 and 2.4 of this bylaw shall be increased equal to the percentage increase of the Victoria, British Columbia Consumer Price Index published by Statistics Canada for the twelve month period from January 1 to December 31 of the previous year. In years where there is no change, or a decrease in the Consumer Price Index, the remuneration shall remain the same as the prior year.

5. BENEFIT PLAN

That District shall insure members of Council against accident while on official business of the District.

6. EXPENSES

- 6.1 If a member of Council represents the District, engages in District business or attends a meeting, course or convention outside of the boundaries of the District, as authorized by Council, and as provided within the Annual Budget, such member of Council shall be reimbursed as follows:

Transportation

When the use of a private vehicle is used, reimbursement shall be paid at \$0.52 per kilometer.

When the use of a assisted cycle (E-bike) is used, as defined in the *Motor Vehicle Act* and meeting the criteria outlined in the Motor Assisted Cycle Regulation, reimbursement shall be paid at \$0.52 per kilometer.

***Added under Bylaw 429, May 3, 2021

All other expenses relating to transportation such as ferry/taxi/bus fares, parking fees and related charges shall be paid as necessarily incurred and supported by original receipts.

Council members shall be reimbursed based on actual method of travel chosen and best method of travel to keep costs to the District at a minimum.

Accommodation

Accommodation costs may be claimed on the basis of actual costs, including associated parking levies and telephone charges relative to municipal business, plus applicable taxes and supported by original receipts.

Daily Expenses

A daily per diem allowance shall be paid in the sum of \$60 per day and out of pocket expenses for municipal business activity which falls outside of the District of Highlands and is approved by Council. The per diem allowance shall be paid to cover meals and out of pocket expenses supported by original receipts.

Registration

Registration fees for seminars, meetings, courses, conventions, etc. shall be paid in full for each authorized and approved member of Council, in advance and directly to the sponsoring organization where time permits.

7. ALLOWANCES

- 7.1 Technology Allowance

A Technology Allowance of up to \$1000 per Council term may be requested by each member of Council for costs associated with the purchase, maintenance, and technology support for electronic communication.

***Added under Bylaw 461, November 4, 2024

8. REPEAL

District of Highlands “Council Indemnity Bylaw No. 278, 2005” and all amendments thereto are hereby repealed.

READ A FIRST TIME THIS 22nd DAY OF JANUARY, 2018

READ A SECOND TIME THIS 22nd DAY OF JANUARY, 2018

READ A THIRD TIME THIS 22nd DAY OF JANUARY, 2018

ADOPTED THIS 5th DAY OF FEBRUARY, 2018

Original Signed

Mayor

Original Signed

Corporate Officer