



**DISTRICT OF HIGHLANDS
MINUTES OF THE
EMERGENCY PLANNING COMMITTEE MEETING
Wednesday, March 15, 2023 @ 10:00 am
Highlands Community Hall – 729 Finlayson Arm Road**

MEMBERS PRESENT:

Councillor R. Stanton, Chair
Mayor K. Williams
D. Ford, Fire Chief/Emergency Program Coordinator
J. Schuttinga, Deputy Emergency Program Coordinator – Attended Electronically
L. Hilton, Chief Administrative Officer

- 1. APPROVAL OF THE AGENDA** That the agenda be approved.

CARRIED BY CONSENSUS

- 2. ADOPTION OF MINUTES**

2.a **EMERGENCY PLANNING COMMITTEE MINUTES – September 23, 2022**
Moved Mayor Williams, Seconded CAO Hilton
That the minutes of September 23, 2022 be adopted.

- 3. UNFINISHED BUSINESS** CARRIED

3.a **EMERGENCY PROGRAM STRATEGIC PLAN UPDATE**
Moved Mayor Williams, Seconded CAO Hilton
That the Emergency Program Strategic Plan Update be received.

- 4. NEW BUSINESS** CARRIED

4.a Memorandum, Fire Chief – March 8, 2023
RE: DOH HAZARD RISK VULNERABILITY ANALYSIS REPORT
The Chief introduced the Highlands Hazard Risk Vulnerability Analysis Report, and answered questions from the Committee.

Moved CAO Hilton, Seconded Mayor Williams
That it be recommended to Council that the 2023 Hazard Risk Vulnerability Analysis be approved.

CARRIED

- 5. NEXT MEETING DATE** It was agreed that the target for the next EPC meeting date would be the last week in June, 2023.

- 6. ADJOURNMENT** *Moved Mayor Williams, Seconded Chief Ford*
That the Emergency Planning Committee meeting of March 15, 2023 adjourn at 10:25 am.

CARRIED