

HERITAGE SELECT COMMITTEE			
Adopted:	May 5, 2025	Resolution:	132-2025

Purpose

The purpose of the Committee is to facilitate greater collaboration and exchange of ideas and provide advice and recommendations to Council on any matters that may be referred to the Committee by Council.

The Committee's mandate is to advance and uphold the heritage vision for the Highlands, as outlined by the Heritage Task Force:

- 2010 “Community Heritage Values and a Heritage Vision for the District of Highlands” report; and
- 2011 “Heritage Register” report.

Membership and Quorum

1. The Committee voting members shall be comprised of three (3) to seven (7) community members.
2. A Chair, Vice-Chair, and Recording Secretary will be appointed by the Committee at the first meeting in each year and will assume the roles and responsibilities as established in the “General Council Committee Policy”.
3. A majority of the voting members is required to constitute a quorum. Any member who is absent from three (3) meetings of the Committee without reason satisfactory to the Committee may be removed from the Committee by Council.

Term

Volunteer members will serve for the current Council’s term.

Council Liaison

A Council liaison and alternate liaison will be appointed and assume the roles and responsibilities established in the “General Council Committee Policy”.

Meeting Schedule

1. The Committee shall meet at 7:00 pm on the second Wednesday of February, April, September, and November.
2. All meetings will take place at Highland’s Community Museum Caleb Pike Heritage Park 1589 Millstream Road, or at another location specified on the Notice of Meeting (agenda).
3. Additional meetings may be scheduled at the call of the Chair to respond to requests from Council in a timely manner.

Annual Presentation to Council

The Committee Chair will, on an annual basis, attend a Council meeting for the purpose of providing a year in review update to Council relative to the Committee's work.